*This word document is provided solely for information purposes. All Applicants must complete their form through the online system by the stated deadline:* ***16.00 (Irish Time), 1st June 2017.*** *Please see the* ***Guidelines for Applicants*** *document on the Irish Research Council website for more information on registering and submitting your form online.*

* *All sections must be completed*

|  |
| --- |
| ***Application Type:*** *(select appropriate Scheme for which you are applying)* |
| * ***Enterprise Partnership Scheme Postdoctoral Fellowship***
 | 🞏 |

|  |
| --- |
| ***Irish Research Body:***  |

|  |
| --- |
| ***Project Title:*** ***[Max 100 words]***  |

|  |
| --- |
| ***Application in Irish:***Yes 🞏No 🞏 |

There is the option on the online system at this point to upload an English translation, should you wish to do so. This will accompany your application. The system will only accept documents in PDF format.

1. **Applicant Details**

1.1

|  |
| --- |
| ***Title:*** Dr. 🞏Mr. 🞏Mrs. 🞏Ms. 🞏 |

1.2

|  |
| --- |
| ***First Name:*** |

1.3

|  |
| --- |
| ***Last Name:*** |

1.4

|  |
| --- |
| ***Email Address:*** |

1.5

|  |
| --- |
| ***Orcid ID:*** |

1.6

|  |
| --- |
| ***Telephone:*** |

1.7

|  |
| --- |
| **What is your nationality, i.e. your passport-issuing country?**  |

1.8

|  |
| --- |
| **Are you a national of a European Economic Area (EEA)\* member state or Switzerland?** |
| Yes |  |
| **No** |  |

\*The EEA comprises the EU member states together with Iceland, Norway and Liechtenstein

1.9

|  |
| --- |
| **Will you have been ordinarily resident\* in an EEA member state or Switzerland for a continuous period of three of the five years preceding 1 January 2018?** |
| Yes |  |
| **No** |  |

\*‘Ordinarily resident’ denotes your place of legal and permanent residence. The answer to this question does not have a bearing on EBP eligibility or selection for the 2017 scheme

1.8

|  |
| --- |
| ***Sex:*** *(this is for internal reporting purposes only and has no impact on the application)*Female 🞏Male 🞏 |

1.9

|  |
| --- |
| ***Date of Birth:*** |

1.10

|  |
| --- |
| ***Contact Address:*** |

1.11

|  |
| --- |
| ***Do you currently hold or have you previously held an Irish Research Council Award?***Yes 🞏No 🞏 |
| ***If answering yes, please specify:******[Max 500 words]*** |

1. **Irish Academic Mentor Details**

2.1

|  |
| --- |
| ***Mentor Name:*** |

2.2

|  |
| --- |
| ***Position:*** |

2.3

|  |
| --- |
| ***Institution:*** |

2.4

|  |
| --- |
| ***Telephone No:*** |

2.5

|  |
| --- |
| ***Email Address:*** |

1. **Enterprise Partner Details**

*Enterprise Partner shall mean a business, a company, a registered charity, a Social, cultural or not-for-profit civic organization, a semi-state commercial organization or eligible public body with a physical operational base located in Ireland that will employ the Scholar for the duration of the award. Eligible Public Body shall mean: a public service body with specific scientific or cultural infrastructure that is integral to the conduct and completion of the proposed research. If a public body or HEI is a research performing organisation eligible to apply independently for IRC schemes, it is not eligible to be funded as an employment partner under this scheme.*

3.1

|  |
| --- |
| ***Enterprise Partner (Organisation) Name:*** |

3.2

|  |
| --- |
| ***Enterprise Partner Mentor Name:*** |

3.3

|  |
| --- |
| ***Telephone:*** |

3.4

|  |
| --- |
| ***Email Address:*** |

3.5
Does your application feature an employment partner that is a public body?

|  |
| --- |
| YesNo |
| *If answering yes, please outline how the public body has specific cultural or scientific infrastructure that is integral to the conduct and completion of the proposed project, i.e. without which the project could not be realised.* *[Max 500 words]* |

1. **Referee Details**
* *You must associate two Referees with your application, neither of whom may be your named Academic Mentor. A suitable Referee is an individual who knows you sufficiently well to provide you with a reference, e.g. a principal investigator, a mentor from any time in your career or education or a leader or member of a research team where you have worked.*
* *Each Referee will be required to provide an online reference as part of your application. Referees do not have sight of the application itself.*
* *After you have added a referee, please click****Save Draft****on the main page. Each referee is not linked to the application until you do so. Once you have clicked****Save Draft****the Referee name will appear in the****Participants****section.*
* *Once you have clicked****Save Draft****and the Referee name is listed in the Participants section, the Referee should receive an automatic confirmation email advising him/her that he/she can log into the system and create the reference form from this point onwards. You should check with the Referee as early as possible to ensure that he/she has received such an email and can access the online system.*

***Referee 1***

In order for your Referee to be able to access the online system you MUST ensure that the email address provided is correct. If an incorrect email address is provided your Referee will be unable to access the system. He/she will therefore be unable to upload a reference form and the application will be deemed ineligible

*4.1.1*

|  |
| --- |
| ***Organisation/Institution:*** |

*4.1.2*

|  |
| --- |
|  ***Referee Name:*** |

*4.1.3*

|  |
| --- |
|  ***Title:*** |

*4.1.4*

|  |
| --- |
| ***Position:*** |

*4.1.5*

|  |
| --- |
| ***Email Address:*** |

***Referee 2***

In order for your Referee to be able to access the online system you MUST ensure that the email address provided is correct. If an incorrect email address is provided your Referee will be unable to access the system. He/she will therefore be unable to upload a reference form and the application will be deemed ineligible

*4.2.1*

|  |
| --- |
| ***Organisation/Institution:*** |

*4.2.2*

|  |
| --- |
| ***Referee Name:*** |

*4.2.3*

|  |
| --- |
|  ***Title:*** |

*4.2.4*

|  |
| --- |
| ***Position:*** |

*4.2.5*

|  |
| --- |
| ***Email Address:*** |

***Enterprise Mentor Details***

**This section allows you to provide details on the proposed Enterprise Mentor to support and co-fund your application.**

1. You have associated the Enterprise Partner with your application.
2. Now please add Enterprise Mentor name who registered to support your application. Please assign your mentor **HERE**.
3. Once you completed the above step please click **Save** and you will see associated Enterprise Mentor's details listed below.
4. Also you will see him/her being added as a **Enterprise Mentor** to **Participants** on the main tab.

|  |
| --- |
| ***Organisation/Institution:*** |

*4.3.1*

|  |
| --- |
| ***Referee Name:*** |

*4.3.2*

|  |
| --- |
|  ***Title:*** |

*4.3.3*

|  |
| --- |
| ***Position:*** |

*4.3.4*

|  |
| --- |
| ***Email Address:*** |

1. **Research Mobility**

5.1

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| --- |
| *Irish Research Council strongly advocates a variety of experience within the postdoctoral phase of career development. To encourage this, applicants with no postdoctoral experience will normally be supported only at a different Host Organisation and with a different Academic Mentor and research team than those with which they completed their Doctoral studies.* *Some circumstances can be foreseen that would allow a researcher to remain in the same host institution or with the same research team but these will require complete justification.**Applicants may make the case that interaction with the proposed Enterprise Partner can form an aspect of mobility.* ***If you are not proposing to move to a new host institution, from the one where you completed your doctoral studies and/or are currently employed, please provide the rationale for this decision.******[Max 300 words]*** |

1. **Academic Qualifications**
	1. **Undergraduate Qualifications – Bachelor’s Degree or Equivalent**

6.1.1

|  |
| --- |
| ***Institution Name:***  |

6.1.2

|  |
| --- |
| ***Country:*** |

6.1.3

|  |
| --- |
| ***Year registered from: Year registered to:***  |

6.1.4

|  |
| --- |
| ***Qualification Type & Name:*** |

6.1.5

|  |
| --- |
| ***Grade or Grade Point Average:*** |

6.1.6

|  |
| --- |
| ***Additional Information:*** *(e.g. Project Title, Area of Study, etc.)****[Max 300 words]*** |

* 1. **Masters Degree Details**

**Masters Degree Details (Taught or Research)**

6.2.1

|  |
| --- |
| ***Type:****Taught* 🞏*Research* 🞏 |

6.2.2

|  |
| --- |
| ***Institution Name:***  |

6.2.3

|  |
| --- |
| ***Country:*** |

6.2.4

|  |
| --- |
| ***Date registered from: Date registered to:*** |

6.2.5

|  |
| --- |
| ***Qualification Type & Name:*** |

6.2.6

|  |
| --- |
| ***Grade or Grade Point Average:*** |

6.2.7

|  |
| --- |
| ***Additional Information:*** *(e.g. Project Title, Area of Study, etc.)* ***[Max 300 words]*** |

**Second Masters Degree Details (if applicable)**

6.2.8

|  |
| --- |
| ***Type:****Taught* 🞏*Research* 🞏 |

6.2.9

|  |
| --- |
| ***Institution Name:*** |

6.2.10

|  |
| --- |
| ***Country:*** |

6.2.11

|  |
| --- |
| ***Date registered from: Date registered to:*** |

6.2.12

|  |
| --- |
| ***Qualification Type & Name:*** |

6.2.13

|  |
| --- |
| ***Grade or Grade Point Average:*** |

6.2.14

|  |
| --- |
| ***Additional Information:*** *(e.g. Project Title, Area of Study, etc.)****Please include any additional information relevant to your academic background******[Max 300 words]*** |

* 1. **Doctorate Degree Details**

6.3.1

|  |
| --- |
| ***Institution Name:***  |

6.3.2

|  |
| --- |
| ***Country:*** |

6.3.3

|  |
| --- |
| ***Research Supervisor:*** |

6.3.4

|  |
| --- |
| ***Date registered from: Date registered to:*** |

6.3.5

|  |
| --- |
| ***Qualification Type & Name:*** |

6.3.6

|  |
| --- |
| ***PhD Thesis Title:*** |

6.3.7

|  |
| --- |
| ***Abstract:*** ***[Max 300 words]*** |

6.3.8

|  |
| --- |
| ***Has your doctorate been awarded?***Yes 🞏No 🞏 |

6.3.9

|  |
| --- |
| ***If yes, specify your PhD graduation date:*** *(Note: In order to be eligible this date must be after the 31st July 2012 and no later 31st July 2017).****Date:*** |

6.3.10

|  |
| --- |
| ***If no, and you have not yet already graduated, YOU MUST**** + ***have formally submitted your thesis for examination***

***and*** * + ***have examiners appointed to your viva /thesis defence examination***

***and**** + ***have a viva/thesis defence scheduled for a date that is before 31st July 2017.***

***Select yes if you comply with ALL of the above eligibility requirements (Note: it is important to provide accurate information at this point. Should your application be recommended for funding you will be asked to provide evidence that your viva/thesis defence took place no later than 31st July 2017. Should it subsequently emerge that the information provided was inaccurate at the submission deadline, the application will be withdrawn from the process).*** Yes 🞏No 🞏 |

* 1. **Other Education**

|  |
| --- |
| ***Please include any additional information relevant to your academic background:*** *(e.g. training courses, please provide name, location and dates etc.)****[Max 300 words]*** |

* 1. **Research Achievements**

|  |
| --- |
| ***Please describe your research achievements since beginning a career as a Researcher (including PhD and post-PhD, if applicable). Please bear in mind this could be read by non-specialists, as well as peers, and should be written in order to communicate with them effectively:******[Max 300 words]*** |

6.5.1

|  |
| --- |
| ***Research Award 1:****Title:**Amount:**Source:* *Duration:* |

6.5.2

|  |
| --- |
| ***Research Award 2:****Title:**Amount:**Source:* *Duration:* |

6.5.3

|  |
| --- |
| ***Research Award 3:****Title:**Amount:**Source:* *Duration:* |

1. **Proposed Research**

This should be written by the Applicant after consulting with the proposed Mentor(s) and Host Organisation(s)

7.1

|  |
| --- |
| ***Project Title:*** |

7.2

|  |
| --- |
| ***Keywords describing proposed research:*** *(<5 words, <10 if interdisciplinary)* |

*Please consult the Irish Research Council’s GUIDE FOR APPLICANTS 2017 for a description of what is covered in Primary Areas, Disciplines and Other Research Areas.*

7.3

|  |
| --- |
| ***Primary Area:*** |

7.4

|  |
| --- |
| ***Discipline:*** |

7.5

|  |
| --- |
| ***Other Research Area:*** |

7.6

|  |
| --- |
| ***Second Categorisation – if interdisciplinary:****If your proposed research is interdisciplinary please list second categorisation here (e.g. primary area, then discipline, then other research area if applicable)* |

7.7

|  |
| --- |
| ***Abstract:*** *Please bear in mind this could be read by non-specialists, as well as peers, and should be written in order to communicate with them effectively:****[Max 300 words]*** |

7.8

|  |
| --- |
| ***Description of Topic:*** *(to include, for example, aims, objectives and central research questions)****[Max 500 words]*** |

7.9

|  |
| --- |
| ***Methodology:*** *(to include, for example, investigative and analytic methods and theoretical frameworks)****[Max 500 words]*** |

7.10

|  |
| --- |
| ***Research Schedule:*** *(to include, for example, a timeline for the completion of tasks/phases of the project and efficient management and performance of research)****[Max 500 words]*** |

7.11

|  |
| --- |
| ***Description of the relationship of the project to existing state of the art:*** *Suggest how the project will make a new contribution to knowledge. Do not provide bibliographical lists or footnotes here****.******[Max 500 words]*** |

7.12

|  |
| --- |
| ***Description of any specialist knowledge/data required to undertake the project:*** *(e.g. language competence, technical skills, use of specialist software, etc.). Describe plans for acquiring this knowledge/data if it is not already in place. Describe how data required for this project will be accessed*. ***[Max 500 words]*** |

7.13

|  |
| --- |
| ***Justification and demonstration of significant development:*** *Outline how the proposed research is a significant development, differing from your doctoral thesis, if appropriate.* ***[Max 500 words]*** |

7.14

|  |
| --- |
| ***Please provide details of any proposed research trips of more than 4 weeks duration which you believe will be necessary:******[Max 300 words]*** |

7.15

|  |
| --- |
| ***Please outline your reasons for choosing the proposed Irish Research Body and Academic Mentor for the project:*** ***[Max 500 words]*** |

7.16

|  |
| --- |
| ***Description of dissemination plans and potential impact:******[Max 500 words]*** |

If you have any supplementary information, e.g. diagrams/bibliography, which accompany your research proposal, please upload them here in PDF format.

The system will ONLY accept supplementary material in PDF format. Supplementary material should only include essential information required for the interpretation and understanding of the proposed research, rather than additional information about the research proposal or applicant. Supplementary material will not be included in the application word count.

7.17

|  |
| --- |
| ***Have you previously submitted all or part of a proposal to an Irish Research Scheme and been unsuccessful?***Yes 🞏No 🞏 |

7.18

|  |
| --- |
| ***Description of modifications made to the proposal if the proposal has been previously submitted, but was unsuccessful under an Irish Research Council Scheme:*** *Please note that un-successful applicants may only re-apply to the scheme on one subsequent occasion (with effect from 21 October 2009).* ***[Max 300 words]*** |

7.19

|  |
| --- |
| ***References and Select Bibliography:****References to publications and other research outputs mentioned in this section should be included here.* |

1. **Career Training and Development Plan**

|  |
| --- |
| **The Irish Research Council places great importance on the education and skills development of early stage researchers. Successful researchers demonstrate strategic thinking not only in research project design, but also in career planning and professional development. On that basis, every applicant is required to upload a Career Training and Development Plan as part of their application.The Career Training and Development Plan document should be uploaded to the online system as a PDF file [maximum 2 pages] and should outline the following:*** In this plan, you should outline both your immediate (1-2 years) and long-term goals (5 years plus) career objectives.
* Provide a description of plans for the acquisition of new knowledge and skills. For example, gaining research skills and techniques, communication skills, research management, networking, and other transferable skills etc. during the period of this Fellowship. Where appropriate include a reference to the Description of Specialist Knowledge section above.
* Please outline your reasons for choosing this Fellowship and how you feel this Fellowship programme will contribute to these goals.
* Detail how the Fellowship will enable you to gain skills relevant to employment outside the traditional academic sector.
* Detail how the Fellowship will enable you to acquire competencies that improve the prospects of reaching and/or reinforcing a position of professional maturity, diversity and independence.

**The**[**VITAE WEBSITE AND RESEARCHER DEVELOPMENT FRAMEWORK**](https://www.vitae.ac.uk/researchers-professional-development)**is an excellent career development resource that you may find useful when preparing your Career Training and Development Plan.*****The Career Training and Development Plan should outline the following:*** * *Provide a description of plans for the acquisition of new knowledge and skills, for example, gaining research skills, communication skills, etc. during the period of this Fellowship. e.g. where appropriate include a reference to the Description of Specialist Knowledge section above.*
* *In this plan, you should outline your immediate and long-term goals for your career.*
* *Please outline your reasons for choosing this Fellowship and how you feel this Fellowship programme will contribute to these goals.*
* *Detail how the Fellowship will enable you to gain skills relevant to employment outside the traditional academic sector.*
* *Detail how the Fellowship will enable you to acquire competencies that improve the prospects of reaching and/or reinforcing a position of professional maturity, diversity and independence.*

***The Career Training and Development Plan document should be uploaded to the online system as a PDF file.******[Max 2 pages]*** |

1. **Relevant Work Experience**

Please provide details of your relevant work experience in reverse chronological order, starting with your most recent post. Include details of e.g., any postdoctoral research, research assistant posts, relevant teaching posts and / or enterprise employment.

**DO NOT INCLUDE EDUCATIONAL DETAILS IN THIS SECTION**, i.e. undergraduate or postgraduate (MSc or PhD) research. These should be detailed only in the section Academic Qualifications. If you do not have Relevant Work Experience you can leave this section empty.

**Current Position**

9.1

|  |
| --- |
| ***Place of Employment:*** |

9.2

|  |
| --- |
| ***Please specify name of place of employment:*** |

9.3

|  |
| --- |
| ***Country:*** |

9.4

|  |
| --- |
| ***Date Employed From:*** |

9.5

|  |
| --- |
| ***Date Employed To:*** |

9.6

|  |
| --- |
| ***Department or School:*** |

9.7

|  |
| --- |
| ***Research Mentor:***  |

9.8

|  |
| --- |
| ***Brief description of work experience, duties and responsibilities:*** ***[Max 300 words]*** |

9.9

|  |
| --- |
| ***Research Project Title and Abstract (if applicable):*** ***[Max 300 words]*** |

**Previous Position**

9.10

|  |
| --- |
| ***Place of Employment:*** |

9.11

|  |
| --- |
| ***Please specify name of place of employment:*** |

9.12

|  |
| --- |
| ***Country:*** |

9.13

|  |
| --- |
| ***Date Employed From:*** |

9.14

|  |
| --- |
| ***Date Employed To:*** |

9.15

|  |
| --- |
| ***Department or School:*** |

9.16

|  |
| --- |
| ***Research Mentor:***  |

9.17

|  |
| --- |
| ***Brief description of work experience, duties and responsibilities:*** ***[Max 300 words]*** |

9.18

|  |
| --- |
| ***Research Project Title and Abstract (if applicable):*** ***[Max 300 words]*** |

**Other Relevant Work Experience**

9.19

|  |
| --- |
| ***Job Title:*** |

9.20

|  |
| --- |
| ***Company:*** |

9.21

|  |
| --- |
| ***Address:*** |

9.22

|  |
| --- |
| ***Dates Employed:*** |

9.23

|  |
| --- |
| ***Please include details of any other relevant work experience (including voluntary work, organising conferences etc.) to date.*** *This should include employer names, job titles, nature of duties and responsibilities, as well as duration of employment.****[Max 300 words]*** |

9.24

|  |
| --- |
| ***Please explain why such work is relevant to your research proposal:*** ***[Max 300 words]*** |

9.25

|  |
| --- |
| ***Breaks in Research Career Path:*** As per the Terms & Conditions, Applicants must have been awarded their doctoral degree or have been certified as having fulfilled all the requirements for the award of a doctoral degree within the 5-year period before the **31st July 2017.** Extension to this 5-year period can be considered on provision of documented evidence of an eligible career break. Career breaks of up to 5 years are taken into account. Eligible career breaks include: maternity leave, paternity leave, adoptive leave, parental leave, prolonged sick leave, carer’s leave. ***Do you require an extension to this 5-year period on grounds of a career break?***Yes 🞏No 🞏 |

9.26

|  |
| --- |
| ***If yes, please indicate which of the following types of career break applies to you:****Maternity Leave* 🞏*Paternity Leave* 🞏*Adoptive Leave* 🞏*Parental Leave* 🞏*Prolonged Sick Leave* 🞏*Carer’s Leave* 🞏 |

9.27

|  |
| --- |
| ***Have you at any time taken a prolonged break (> 3 Months) from your research career (e.g. any periods spent working in an enterprise setting where you were unable to publish)?******[Max 300 words]*** |

1. **Publications & Other Research Outputs**

10.1

|  |
| --- |
| ***Please provide details of your top 5 peer-reviewed publications*** *(including peer-reviewed journals, articles, books/book chapters etc.) and your contribution to the publication (and the impact factor and number of citations, where relevant). Please explain why each publication is significant.**Publications****in press****can be included in this section but submitted or in preparation publications strictly cannot. If you have no peer-reviewed publications, please leave this section blank and continue down to the****Other Publications and Research Outputs****section of this page.* |

10.2

|  |
| --- |
| ***Sample details required:****Publication Date:**Title:**Author Role:**Journal Name, Year, Volume and Page Numbers**Please explain why this publication is significant. Please specify your contribution to this publication. Please provide the impact factor of the journal and the number of citations that this publication has received.*  |

10.3

|  |
| --- |
| ***Please provide details of up to 15 other publications or research outputs*** *(e.g. publications to date, research awards achieved, creation of data sets & databases, conference papers, patents, excavations, public broadcasts, stage performances, creative writing (such as novels, poetry), creative productions, exhibitions, etc.). Publications in press can be included in this section, but submitted and in-preparation publications strictly cannot.**These will not be considered as part of your research track record. If you have no publications or other research outputs please leave this section blank.* |

10.4

|  |
| --- |
| ***Sample details required:*** *Type:**Publication date:**Title:**More details:**Role:**Please specify you contribution. If applicable, please provide the impact factor of the journal and the number of citations that this publication has received:* |

10.5

|  |
| --- |
| ***Samples of written work:*** *If you have* ***no*** *Significant Peer-reviewed Publications or Other Publications and Research Outputs, please upload samples of your written work as follows:* *Doctoral thesis: Table of contents**One chapter from your Doctoral Thesis**One further sample of written research work, as you see fit*  |

1. **Ethical Statement**

11.1

|  |
| --- |
| ***Does the research proposal outlined in this submission require approval by the relevant University/Institutional Ethics committee?***Yes 🞏No 🞏 |

11.2

|  |
| --- |
| ***Confirmation has been received from the Head of Department that the above statement is true?***Yes 🞏No 🞏 |

11.3

|  |
| --- |
| ***Where ethical issues may arise in the research, applicants are required to submit to the Irish Research Council a written statement to the effect that full consideration has been given to the ethical implications of the research proposal. A full ethical report and approval from an ethical review committee will need to be received by the Irish Research Council prior to the commencement of the Scholarship or within three months of the start date. If ethical issues do not arise, please enter N/A below:******[Max 300 words]*** |

11.4

|  |
| --- |
| **Does your research involve any of the following ethical issues of special relevance?** |
| Informed consent | 🞏 |
| Human embryonic stem cells | 🞏 |
| Privacy and data protection | 🞏 |
| Use of human biological samples and data | 🞏 |
| Research on animals | 🞏 |
| Research in developing countries | 🞏 |
| Dual use (possible military/terrorist application) | 🞏 |
| None of the above | 🞏 |

1. **Sex/Gender Dimension**

Please read carefully the section on ‘Biological Sex/Gender Dimension’ in the Guide for Applicants for help in answering this question.

12.1

|  |
| --- |
| Does your proposed research programme involve any of the following?1. Humans as the research focus
2. Animals as the research focus
3. Human samples and/or data
4. Humans involved as consumers, users, patients, or in trials
5. Research on animals, animal samples and/or data
6. Research outputs with implications for end users or consumers
 |

|  |  |
| --- | --- |
| Yes | 🞏 |
| No | 🞏 |
|  |  |

|  |
| --- |
|  |
| 12.2

|  |
| --- |
| ***If you have answered NO to the questions above, please explain why there is no potential biological sex and/or gender dimension to be considered in your proposed research.*** ***If you have answered YES to the questions above, indicate how potential biological sex and/or gender issues will be handled. In particular, you are asked to reference the points mentioned in the ‘Checklist for sex/gender in research content’ in the Irish Research Council’s GUIDE FOR APPLICANTS 2017.******[Max 300 words]*** |

1. **Financial Justification**

**Maximum 300 words** |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| *Guideline* * The exact amount of eligible direct research expenses to be allocated is subject to sufficient justification being made.
* Re: Purchases software and hardware: To be obtained in the first year of the award or the first three months of a one year award. Apart from this exception, funds may not be used to purchase capital items.
* A maximum of €1,000 applies for the purchase of a laptop or desktop computer. The Council recognises that in exceptional circumstances, Applicants may request the purchase of a laptop or desktop that exceeds this limit. In those instances, Applicants must provide a detailed justification that will be subject to review on a case by case basis. There is no guarantee that the Council will approve requests that exceed the limit.
* Membership fees are not an eligible cost.
* Subsistence/per diem rates are not an eligible cost. Living expenses (e.g. rent, food and phone) are ineligible.
* The total amount can be up to a maximum of €5,000 per annum.
* When inputting sums of money please use a whole numerical value. Do NOT use a decimal separator or a thin space. E.g. Five thousand euros should be input as 5000.
* *The exact amount of eligible direct research expenses to be allocated is subject to sufficient justification being made*
* *Re: Purchases software and hardware: To be obtained in the first year of the award. Apart from this exception, funds may not be used to purchase capital items.*
* *The total amount can be up to a maximum of €5,000 per annum.*

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| **Essential direct research expenses:** | **Total cost requested for Funding Term:** | **Justification. Please provide itemised breakdown of costs and reason needed:** |
| Essential research supplies such as small consumables: |  |  |
| Pay as you go access to national research infrastructure: |  |  |
| Software and hardware critical for the proposed research: |  |  |
| Archival research costs: |  |  |
| Conference travel and participation: |  |  |
| Generic and/or specialist disciplinary skills training: |  |  |
| Publishing and write-up costs: |  |  |
| Other costs: |  |  |
| **Total:** |  |  |

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1. **Declaration**

14.1

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| ***I hereby declare that I have read and accept the Applicant requirements as set out in the Terms and Conditions and Guide for Applicants on the Irish Research Council***[***WEBSITE***](http://www.research.ie/)***:***I agree 🞏 |

14.2

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| ***I confirm that the information supplied in this application is correct (NOTE:* Should it become apparent that any of the information provided in the application is inaccurate or is not verifiable with appropriate documentation, it will result in the application automatically being deemed ineligible)*:***I agree 🞏 |

14.3

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| --- |
| ***Would you like the Irish Research Council to make your application available to other Funding Agencies and/or Enterprise Partners for funding consideration?*** Yes 🞏 No 🞏 |