**CAROLINE: Collaborative Research Fellowships for a Responsive  
and Innovative Europe 2018[[1]](#footnote-1)**

**Deadline for submission: 16:00 Irish time, 6th September 2018**

This Word document is provided solely for information purposes and will not be used to submit an application for CAROLINE fellowship. All applicants must create and complete their submission through the [online system](https://irishresearch.smartsimple.ie) by the deadline of **16:00 (Irish time) on 6th September 2018.** Please see the **2019** **Terms and Conditions** and **Guide for Applicants** on the [Irish Research Council website](http://research.ie/funding/caroline3/) for further information prior to submitting your application online. All sections of the online application form will have to be completed in full.

|  |
| --- |
| **Applicant details** |

|  |  |
| --- | --- |
| Select the fellowship type for which you are applying: | |
| International fellowship | 🞏 |
| **Irish fellowship** | 🞏 |

|  |  |
| --- | --- |
| Application in Irish: | |
| Yes | 🞏 |
| No | 🞏 |

There is an option on the system at this point to upload an English translation should you wish to do so. This will accompany your research proposal. The system will only accept documents in PDF format.

|  |
| --- |
| Name: |

|  |
| --- |
| Email address: |

|  |
| --- |
| Contact telephone number: |

|  |
| --- |
| Contact address: |

|  |  |
| --- | --- |
| Gender: | |
| Male | 🞏 |
| Female | 🞏 |

|  |
| --- |
| Date of birth: |

|  |
| --- |
| ORCID Identifier: |

ORCID Identifier provides a persistent digital identifier that distinguishes you from every other researcher. If you do not currently have an ORCID Identifier, please register for one at www.orcid.org and provide us with your unique 16-digit identifier

|  |
| --- |
| What is your nationality, i.e. your passport-issuing country? |

|  |  |
| --- | --- |
| What is your “experienced researcher” status\*? | |
| Experienced researcher type 1 | 🞏 |
| Experienced researcher type 2 | 🞏 |

\*See CAROLINE Terms & conditions art. 4.3 for definitions of experienced researcher status type 1 and 2. If you are not “experienced researcher” as defined in the Terms and conditions, you are not eligible to apply.

|  |
| --- |
| When did you achieve “experienced researcher” status?  [DD/MM/YYYY] |

|  |  |
| --- | --- |
| *If you selected “type 1” above:* Breaks in Research Career Path:  As per the Terms & Conditions, experienced researchers type 1 applicants must have been awarded their doctoral degree within the 5-year period before the time of recruitment.  Extension to this 7-year period can be considered on provision of documented evidence of an eligible career break. Career breaks of up to 5 years are taken into account. Eligible career breaks include: maternity leave, paternity leave, adoptive leave, parental leave, prolonged sick leave, carer’s leave.  Do you require an extension to this 7-year period on grounds of a career break? | |
| Yes | 🞏 |
| No | 🞏 |

|  |  |
| --- | --- |
| *If you answered “yes” above:* Please indicate which of the following types of career break applies to you: | |
| Maternity Leave | 🞏 |
| Paternity Leave | 🞏 |
| Adoptive Leave | 🞏 |
| Parental Leave | 🞏 |
| Prolonged Sick Leave | 🞏 |
| Carer’s Leave | 🞏 |
| Compulsory national service | 🞏 |
| Unable to work due to pending refugee procedure | 🞏 |

|  |
| --- |
| *If you selected “type 2” above:* Please provide a brief description of the full time research experience on the basis of which you qualify as experienced researcher. Include information about the organization(s) that you were affiliated with, start date(s) and end date(s), your responsibilities and research achievements obtained. Applicants can provide references to other relevant sections of the application as appropriate.  *Max. 300 words* |

|  |  |
| --- | --- |
| What is your marital status? | |
| Married | 🞏 |
| Divorced | 🞏 |
| Single | 🞏 |
| Widowed | 🞏 |
| Civil partnership | 🞏 |
| Cohabitating | 🞏 |

|  |  |
| --- | --- |
| Do you have children/dependents under 18 years of age? | |
| Yes | 🞏 |
| No | 🞏 |

|  |  |
| --- | --- |
| Are you a national of a European Union member state or an associated country\*? | |
| Yes | 🞏 |
| **No** | 🞏 |

\* Associated county is a country which is not an EU member state and which is associated to Horizon 2020. A list of associated countries is available at <http://ec.europa.eu/research/participants/data/ref/h2020/grants_manual/hi/3cpart/h2020-hi-list-ac_en.pdf>

|  |  |
| --- | --- |
| *If you answered “no” above:* Do you propose to undertake a mandatory secondment or an optional placement in a country other than an EU member state or associated country? | |
| Yes | 🞏 |
| **No** | 🞏 |

|  |  |
| --- | --- |
| *If you answered “yes” above:* Will you have spent a period of at least 5 consecutive years on a full-time research activity in an EU member state or associated country by the time of recruitment?\* | |
| Yes | 🞏 |
| **No** | 🞏 |

\*If you are not a citizen of an EU member state or associated country and have not spent a period of at least 5 consecutive years on a full-time research activity in an EU member state or associated country by the time of recruitment, your secondment must take place in an EU member state or associated country. Applicants who do not meet this condition will be deemed ineligible and excluded from the competition.

|  |  |
| --- | --- |
| Do you currently hold, or have you previously held, any other Irish Research Council (including awards made under IRCSET and IRCHSS) award? | |
| Yes | 🞏 |
| **No** | 🞏 |

|  |
| --- |
| *If you answered “yes” above:* Please provide further details: |

CAROLINE applicants must not currently hold, or have previously held, an IRC Marie-Curie co-funded fellowship INSPIRE, CARA, ELEVATE or CAROLINE.

**English language competency**

Appliants are required to be fluent in the English language. As a guide, the minimum expected level of English language competencies is level C1 on the [Common European Framework of Reference for Languages](http://europass.cedefop.europa.eu/sites/default/files/cefr-en.pdf) (CEFR) scale.

|  |
| --- |
| Please indicate your English language competency according the the CEFR scale (based on your self-assessment):  [dropdown list] |

|  |  |
| --- | --- |
| Have you completed any internationally recognized English language competency test, such as TOEFL, IELTS, PTE or similar? Important: The Council might request a copy of the relevant certificate after the application deadline. If you do not have any documentary evidence of your English language competency test, do not include information about this test in your application. | |
| Yes | 🞏 |
| No | 🞏 |

|  |  |
| --- | --- |
| *If you answered “yes” above:* Please provide the following information: | |
| Name of the test |  |
| Level/marks achieved |  |
| Year when the test was completed |  |

|  |
| --- |
| **Home host organisation and academic mentor details** |

*Applicants will select their proposed* ***home host organisation*** *from the list of organisations provided by the Council in the online application system.*

*Applicants will select their proposed* ***academic mentor*** *from the list of mentors registered in the online application system. If the proposed academic mentor does not appear in the list of registered mentors in the given home host organisation, applicants should liaise with the research office of the relevant home host organisation.*

*Applicants are required to liaise with their proposed ‘Academic Mentor’ before they add the proposed 'Academic Mentor' to their application. You should not add a proposed 'Academic Mentor' to your application if you did not discuss your fellowship proposal with him/her and if s/he did not explicitly agree to support your application. The same applies to secondment mentors, placement mentors and referees.*

|  |
| --- |
| **Partner organisations and mentors details** |

**Main partner organisation**

*Applicants will select their proposed main partner organisation from the list of CAROLINE main partner organisations registered in the online application system. If the proposed main partner organisation does not appear in the list of registered mentors, applicants will be able to invite their proposed main partner organisation to register via the online application system. Full details will be provided in the Guide for applicants.*

**Secondment mentor**

|  |
| --- |
| First name: |

|  |
| --- |
| Last name: |

|  |
| --- |
| Title: |

|  |
| --- |
| Position: |

|  |
| --- |
| Email address: |

|  |
| --- |
| Organisation: |

**Placement partner organisation (if applicable)**

|  |  |
| --- | --- |
| Do you propose to undertake an optional placement during your fellowship? | |
| Yes | 🞏 |
| No | 🞏 |

|  |
| --- |
| *If you answered “yes” above:* Provide justification for the proposed optional placement. Indicate the purpose and the proposed duration, and how significantly the proposed optional placement will add to the impact of the fellowship. Include information about relevant training opportunities or research environment available at the proposed placement partner organisation.  *Max 500 words* |

Applicants will select their proposed placement partner organisation from the list of CAROLINE placement partner organisations registered in the online application system. If the proposed placement partner organisation does not appear in the list of registered mentors, applicants will be able to invite their proposed placement partner organisation to register via the online application system. Full details will be provided in the Guide for applicants.

**Placement mentor**

|  |
| --- |
| First name: |

|  |
| --- |
| Last name: |

|  |
| --- |
| Title: |

|  |
| --- |
| Position: |

|  |
| --- |
| Email address: |

|  |
| --- |
| Organisation: |

|  |
| --- |
| **Referee details** |

**Referee 1**

|  |
| --- |
| First name: |

|  |
| --- |
| Last name: |

|  |
| --- |
| Title: |

|  |
| --- |
| Position: |

|  |
| --- |
| Email address: |

|  |
| --- |
| Organisation: |

**Referee 2**

|  |
| --- |
| First name: |

|  |
| --- |
| Last name: |

|  |
| --- |
| Title: |

|  |
| --- |
| Position: |

|  |
| --- |
| Email address: |

|  |
| --- |
| Organisation: |

|  |
| --- |
| **Academic qualifications** |

Examination results, qualification names and other information provided in this section must correspond exactly with that on relevant official transcripts. Successful applicants will be required to provide official transcripts/parchments before awards are confirmed. In case of discrepancies between results provided in the application form and those on official transcripts, offers of awards will be withdrawn.

If the language of a transcript/parchment is not English, the name of the degree and overall result if expressed verbally (such as “mention très honorable avec félicitations du jury” or “отлично/otlichno”) must be provided in the language of the transcript/parchment as well as in English. It is not sufficient to provide only English translation/equivalent of the name of the degree or result.

**Bachelor's Degree** (or degree equivalent to the Honours Bachelor Degree level 8 on the Irish [National Framework of Qualifications](http://www.nfq-qqi.com/index.html) NFQ, see <http://www.nfq-qqi.com/index.html>)

|  |
| --- |
| Institution: |

|  |
| --- |
| Graduation date:  dd/mm/yyyy |

|  |
| --- |
| Qualification type and name: |

|  |
| --- |
| Final result/grade/grade point average: |

|  |
| --- |
| Any additional information relating to this degree can be included here, e.g. dissertation title, area of study:  *Max 300 words* |

**Second Bachelor's Degree** (or degree equivalent to the Honours Bachelor Degree level 8 on the Irish [National Framework of Qualifications](http://www.nfq-qqi.com/index.html) NFQ, see <http://www.nfq-qqi.com/index.html>), if applicable

|  |
| --- |
| Institution: |

|  |
| --- |
| Graduation date:  dd/mm/yyyy |

|  |
| --- |
| Qualification type and name: |

|  |
| --- |
| Final result/grade/grade point average: |

|  |
| --- |
| Any additional information relating to this degree can be included here, e.g. dissertation title, area of study:  *Max 300 words* |

**Master's Degree** (or degree equivalent to the Master’s Degree level 9 on the Irish [National Framework of Qualifications](http://www.nfq-qqi.com/index.html) NFQ, see <http://www.nfq-qqi.com/index.html>), if applicable

|  |  |
| --- | --- |
| Type: | |
| Taught | 🞏 |
| Research | 🞏 |

|  |
| --- |
| Institution: |

|  |
| --- |
| Graduation date:  dd/mm/yyyy |

|  |
| --- |
| Qualification type and name: |

|  |
| --- |
| Final result/grade/grade point average: |

|  |
| --- |
| Any additional information relating to this degree can be included here, e.g. dissertation title, area of study:  *Max 300 words* |

**Second Master's Degree** (or degree equivalent to the Master’s Degree level 9 on the Irish [National Framework of Qualifications](http://www.nfq-qqi.com/index.html) NFQ, see <http://www.nfq-qqi.com/index.html>), if applicable

|  |  |
| --- | --- |
| Type: | |
| Taught | 🞏 |
| Research | 🞏 |

|  |
| --- |
| Institution: |

|  |
| --- |
| Graduation date:  dd/mm/yyyy |

|  |
| --- |
| Qualification type and name: |

|  |
| --- |
| Final result/grade/grade point average: |

|  |
| --- |
| Any additional information relating to this degree can be included here, e.g. dissertation title, area of study:  *Max 300 words* |

**Doctoral Degree** (or degree equivalent to the Doctoral Degree level 10 on the Irish [National Framework of Qualifications](http://www.nfq-qqi.com/index.html) NFQ, see <http://www.nfq-qqi.com/index.html>), if applicable

|  |
| --- |
| Qualification type and name: |

|  |
| --- |
| Institution: |

|  |
| --- |
| Country: |

|  |
| --- |
| Name of your supervisor: |

|  |
| --- |
| Title of your doctoral thesis: |

|  |
| --- |
| Abstract:  *300 word max.* |

|  |
| --- |
| Start date: |

|  |  |
| --- | --- |
| Has the degree been awarded? | |
| Yes | 🞏 |
| No | 🞏 |

|  |
| --- |
| *If you answered “yes” above:* Provide date of the award of the degree:  dd/mm/yyyy |

|  |
| --- |
| Any additional information relating to this degree can be included here, e.g. dissertation title, area of study:  *Max 300 words* |

**Other Education**

|  |
| --- |
| Please provide any additional information relevant to your academic background which should include the name, location and dates for each relevant course listed. For major awards provide also equivalency of the degree to the [Irish National Framework of Qualifications](http://www.nfq-qqi.com/index.html).  *Max 300 words* |

|  |
| --- |
| **Research achievements** |

|  |
| --- |
| **Reseach award 1:**  Title:  Amount:  Source:  Award type: (i.e. prize, research grant, travel grant etc.)  Year of award:  Duration: |

|  |
| --- |
| **Reseach award 2:**  Title:  Amount:  Source:  Award type: (i.e. prize, research grant, travel grant etc.)  Year of award:  Duration: |

|  |
| --- |
| **Reseach award 3:**  Title:  Amount:  Source:  Award type: (i.e. prize, research grant, travel grant etc.)  Year of award:  Duration: |

|  |
| --- |
| Please provide any additional information regarding your relevant research achievements since beginning a career as researcher (since you completed the degree that qualifies you to embark on doctoral studies in Ireland or in the country of the proposed secondment/placement).  *Max 300 words* |

|  |
| --- |
| **Proposed research** |

|  |
| --- |
| Project title:  *Max 100 words* |

|  |
| --- |
| Home host organisation: |

|  |
| --- |
| Department: |

|  |
| --- |
| Primary area\*:  [applicants will select from the dropdown list available in the online system] |

|  |
| --- |
| Discipline\*:  [applicants will select from the dropdown list available in the online system] |

|  |
| --- |
| Other research area(s)\*:  [applicants will select from the dropdown list available in the online system] |

\*Please refer to the research categorisation included in the Guide for Applicants available on the [Irish Research Council website](http://research.ie/funding/caroline3/) for the list of *primary areas*, *disciplines* and *other research areas*

|  |
| --- |
| Second research area and discipline categorisation (if interdisciplinary): |

If your proposed research is interdisciplinary, please indicate the second categorisation here, i.e. *primary area*, *discipline* and *other research area.* Please refer to the research categorisation included in the Guide for Applicants available on the [Irish Research Council website](http://research.ie/funding/caroline3/)

|  |
| --- |
| Keywords describing proposed research: |

|  |
| --- |
| Please provide an **abstract of your fellowship proposal**. The abstract should summarize research as well as career development and training aspects of the proposed fellowship. Relevance to the United Nation’s Agenda 2030 and expected impact of the fellowship should also be adressed.  *Max 500 words* |

|  |
| --- |
| Please provide a **lay abstract of your proposed research**. Lay abstract will be used to inform a non-expert audiences:  *Max 300 words* |

|  |
| --- |
| Please provide details of your proposed research to include aims, objectives and central research questions of the project.  *Max 500 words* |

Demonstrate how your proposed fellowships fulfills the aims of the scheme as specified in the [Terms and conditions](http://research.ie/funding/caroline3/). Include references to specific Sustainable Development Goals as applicable to your proposal. Outline how the NGOs/IOs and other non-academic spheres will benefit from the proposed research (such as translation of research findings in to policies and practice, integrating research and innovative approaches into programming and activities, conducting impact assessment, creating/strenghtening collaborations with research performing organisations etc.)

*Max. 500 words*

|  |
| --- |
| *Please indicate which category/categories of Sustainable Development Goals will be addressed by your proposed research.*  *The online system will provide a list of the 17 categories of SDG goals. Applicants will select one ore more category as relevant to their research proposal.* |

|  |
| --- |
| Please describe the research design and methodologies to be employed in carrying out your fellowship, to include for example investigative and analytic methods and thoretical frameworks.  *Max 500 words* |

|  |
| --- |
| Please provide a schedule to include (a) milestones and deliverables for completion of the proposed fellowship, (b) risks that might endanger reaching these deliverables and (c) the contingency plans to be put in place in order to mitigate these risks:  *Max 500 words* |

Applicants will be required to upload a Gantt chart representing their fellowships’ schedule, to include secondment(s), placement(s), milestones and deliverables, outreach and dissemination activities etc., as outlined in the fellowship proposal, including the career training and development plan. A Gantt chart is mandatory.

There is an option on the system at this point to upload a supplementary document that include essential information required for the interpretation and understanding of the proposal, rather than additional information about the research proposal. Typically the supplementary documents would includ graphical information such as diagrams, maps or other information which cannot be entered into the structured online application which accepts plain text only. Please do not upload documents with additional information that is not essential for the interpretation and understanding of the proposal, such as for example your publications, promotional materials and similar.

|  |
| --- |
| Explain how the proposal relates to the state of the art. Suggest how the project will make a new contribution to knowledge. Do not provide bibliographical lists or footnotes here.  *Max 500 words* |

|  |
| --- |
| Please describe any specialist knowledge, data, access to specialist equipment/facilities and similar that are required for successful completion of the proposed fellowship, including but not limited to language competencies, technical skills or use of specialist software. If the relevant knowledge, data or access to specialist equipment/facilities is not already in place, details should be provided as to how it will be acquired.  *Max 500 words* |

|  |  |
| --- | --- |
| Do you intend to access data, materials or any other resources in private custodianship? Note: If yes, you will be required to provide a written authorisation from the relevant entity to the Irish Research Council at the time of award acceptance. Should applicants fail to provide an authorisation from the relevant entity, the award offer may be withdrawn. | |
| Yes | 🞏 |
| No | 🞏 |

|  |
| --- |
| Please outline your plans for the dissemination and knowledge exchange of your research, including publications, conference attendance, poster presentations and reports. Indicate how impact of your fellowship will be measured. Applicants should adhere to the Horizon 2020 “[Communicating EU research and innovation guidance for project participants](http://ec.europa.eu/research/participants/data/ref/h2020/other/gm/h2020-guide-comm_en.pdf)” document.  *Max 500 words* |

|  |  |
| --- | --- |
| Will an intellectual property agreement with the main partner organisation and/or placement partner organisation be required? | |
| Yes | 🞏 |
| No | 🞏 |

|  |
| --- |
| Detail you community outreach plan. Guideline on requirements on the community outreach plan will be provided in the Guide for Applicants.  *Max 500 words* |

|  |
| --- |
| References and select bibliography: Please upload a pdf file with references to publications and other research outputs mentioned in the proposal. |

|  |
| --- |
| Please provide details of any proposed research trip(s) of more than four weeks' duration which you believe will be necessary for the successful completion of your scholarship. (Note that secondments and placements are not considered “research trips” and their justification should not be provided here.)  *Max 300 words* |

|  |
| --- |
| Please outline the reasons for choosing the proposed **home host organisation**. Describe the relevant research infrastructure, logistics, facilities and relevant resources that will be available to you in the proposed home host organisation. Detail the nature and quality of the research group as applicable, and how you will be integrated in order that maximum knowledge and skills can be gained from the fellowship.  *Max 400 words* |

|  |
| --- |
| Please outline the reasons for choosing your proposed **academic mentor**. Include information about the proposed academic mentor’s relevant key research achievements, involvement in research and training programmes, collaborations with relevant non-academic organisations, mentoring etc.  *Max 400 words* |

|  |
| --- |
| Please outline the reasons for choosing the proposed **main partner organisation**. Describe the relevant research infrastructure, logistics, facilities and relevant resources that will be available to you in the proposed main partner organisation. Detail how you will be integrated in the organisation in order that maximum knowledge and skills can be gained from the fellowship.  *Max 400 words* |

|  |
| --- |
| Please outline suitability of your proposed **secondment mentor**. Include information about the proposed secondment mentor’s relevant key achievements, involvement in research and training programmes, collaborations with higher education institutions/research performing organisations, mentoring etc.  *Max 400 words* |

|  |  |
| --- | --- |
| Have you previously submitted all or part of this proposal to an Irish Research Council scheme and been unsuccessful? | |
| Yes | 🞏 |
| No | 🞏 |

|  |
| --- |
| *If yes:* Please clearly describe the modifications to your research proposal since it was previously submitted: |

|  |
| --- |
| **Relevant work experience** |

Please provide details of your relevant work experience in reverse chronological order, starting with your most recent post. Include details of e.g., any postdoctoral research, research assistant posts, relevant teaching posts and / or enterprise employment.

DO NOT INCLUDE EDUCATIONAL DETAILS IN THIS SECTION, i.e. undergraduate or postgraduate (MSc or PhD) research. These should be detailed only in the section Academic Qualifications. If you do not have Relevant Work Experience you can leave this section empty.

**Current position**

Organisation name:

Organisation full address:

Country in which you are residing:

Date employed from:

|  |  |
| --- | --- |
| Employment status: | |
| Permanent |  |
| Indefinite duration |  |
| Fixed term contract |  |

*If you selected Fixed term contract above:* Please provide the end date of your contract:

Department/Organisational unit:

Research mentor (if applicable):

Brief description of work experience, duties and responsibilities:

[maximum 300 words]

Research project title and abstract (if applicable):

[maximum 300 words]

**Previous position 1**

Organisation name:

Organisation full address:

Country in which you were residing during while holding this position:

Date employed from:

Date employed to:

Department/Organisational unit:

Research mentor (if applicable):

Brief description of work experience, duties and responsibilities:

[maximum 300 words]

Research project title and abstract (if applicable):

[maximum 300 words]

**Previous position 2**

Organisation name:

Organisation full address:

Country in which you were residing during while holding this position:

Date employed from:

Date employed to:

Department/Organisational unit:

Research mentor (if applicable):

Brief description of work experience, duties and responsibilities:

[maximum 300 words]

Research project title and abstract (if applicable):

[maximum 300 words]

**Other relevant work and voluntary experience**

Please include details of any other relevant work and voluntary experience to date. This should include name of the employer/organisation you volunteered for, job title/role, nature of duties and responsibilities, as well as duration of employment/engagement with the organisation.

[maximum 300 words]

Please explain how the above experience is relevant to your research proposal:

[maximum 300 words]

|  |
| --- |
| **Publications & other research outputs** |

**Details of the applicant’s top 5 peer-reviewed publications** (including peer-reviewed journals, articles, books/book chapters etc.). Specify your contribution to the publication. Include the impact factor and number of citations, where relevant. Please explain why each publication is significant. Publications in press can be included in this section but submitted or in preparation publications strictly cannot.

**Details of up to 15 other publications or research outputs** (e.g. publications to date, research awards achieved, creation of data sets & databases, conference papers, patents, excavations, public broadcasts, stage performances, creative writing (such as novels, poetry), creative productions, exhibitions, etc.). Publications in press can be included in this section, but submitted and in-preparation publications strictly cannot.

**Applicants who have no significant peer-reviewed publications or no other publications and research outputs will be required to upload samples of their written work as follows:**

**Experienced researchers type 1:**

* Doctoral thesis: Table of contents
* One chapter from your Doctoral Thesis
* One further sample of written research work, as you see fit

**Experienced researchers type 2:**

* THREE samples of written research work.

|  |
| --- |
| **Career Training and Development Plan** |

|  |
| --- |
| Your career training and development plan should present your mid-term goals and long-term career objectives and how the fellowship will help you to achieve these goal. Oultine how your fellowship will fulfill the relevant aims of the scheme, as specified in the Terms and conditions.  Provide a description of plans for the acquisition of new knowledge and skills. For example, gaining research skills and techniques, communication skills, research management, networking, and other transferable skills etc. during the period of the fellowship. Where appropriate include a reference to the Description of specialist knowledge section above.  Detail how the fellowship will enable you to gain skills relevant to employment outside the traditional academic sector.  Detail how the fellowship will enable you to acquire competencies that improve the prospects of reaching and/or reinforcing a position of professional maturity, diversity and independence.  The [Vitae website and Researcher Development Framework](https://www.vitae.ac.uk/researchers-professional-development/about-the-vitae-researcher-development-framework) is an excellent career development resource that you may find useful when preparing your Career Training and Development Plan. |

|  |
| --- |
| **Personal Statement** |

|  |
| --- |
| Please outline your reasons for choosing this fellowship and your suitability for the fellowship.  Explain why CAROLINE fellowship is the appropriate next step at the current stage of your career. Outline how you intend to maximise potential benefits of the tripartite structure of the fellowship as well as of its intersectoral and international dimension.  Please highlight any additional information which has not been included elsewhere in the application, for example:   * Why have you proposed this research topic? * Why are you particularly suited to this topic? * Which of your attributes, experience and achievements to date demonstrate your capability to successfully implement the fellowship?   *Max 500 words* |

|  |
| --- |
| **Ethical and sex/gender dimension statements** |

**Ethical statement**

Applicants should seek guidance on completing ethics self-assessment from their academic mentor. Note that CAROLINE fellowships must comply with the [fundamental ethical principles of Horizon 2020](https://ec.europa.eu/programmes/horizon2020/en/h2020-section/ethics) and that Horizon 2020 rules take precedence over national rules. Please refer to the Guide for Applicants and to the [H2020 guidance document on completing ethics self-assessment](http://ec.europa.eu/research/participants/data/ref/h2020/grants_manual/hi/ethics/h2020_hi_ethics-self-assess_en.pdf).

**Ethics issues table**

|  |  |
| --- | --- |
| **1. HUMAN EMBRYOS/FOETUSES** |  |
| Does your research involve Human Embryonic Stem Cells (hESCs)? | Yes/No |
| Does your research involve the use of human embryos? | Yes/No |
| Does your research involve the use of human foetal tissues / cells? | Yes/No |
| **2. HUMANS** |  |
| Does your research involve human participants? | Yes/No |
| Does your research involve physical interventions on the study participants? | Yes/No |
| **3. HUMAN CELLS / TISSUES** |  |
| Does your research involve human cells or tissues (other than from Human Embryos/Foetuses, i.e. section 1)? | Yes/No |
| **4. PERSONAL DATA** |  |
| Does your research involve personal data collection and/or processing? | Yes/No |
| Does your research involve further processing of previously collected personal data (secondary use)? | Yes/No |
| **5. ANIMALS** |  |
| Does your research involve animals? | Yes/No |
| **6. THIRD COUNTRIES** |  |
| Does your research involve non-EU countries? | Yes/No |
| Do you plan to use local resources (e.g. animal and/or human tissue samples, genetic material, live animals, human remains, materials of historical value, endangered fauna or flora samples, etc.)? | Yes/No |
| Do you plan to import any material from non-EU countries into the EU? For data imports, please fill in also section 4. For imports concerning human cells or tissues, fill in also section 3. | Yes/No |
| Do you plan to export any material from the EU to non-EU countries? For data exports, please fill in also section 4. For exports concerning human cells or tissues, fill in also section 3. | Yes/No |
| If your research involves low and/or lower middle income countries, are benefits-sharing measures foreseen? | Yes/No |
| Could the situation in the country put the individuals taking part in the research at risk? | Yes/No |
| **7. ENVIRONMENT & HEALTH and SAFETY** |  |
| Does your research involve the use of elements that may cause harm to the  environment, to animals or plants?  For research involving animal experiments, please fill in also section 5. | Yes/No |
| Does your research deal with endangered fauna and/or flora and/or protected areas? | Yes/No |
| **8. DUAL USE** |  |
| Does your research have the potential for military applications? | Yes/No |
| **9. MISUSE** |  |
| Does your research have the potential for malevolent/criminal/terrorist abuse? | Yes/No |
| **10. OTHER ETHICS ISSUES** |  |
| Are there any other ethics issues that should be taken into consideration? | Yes/No |

|  |
| --- |
| **Ethical statement**  Please provide a statement detailing the careful consideration you have given to the ethics issues identified as relevant to your proposed fellowship and how you plan address these.  1000 words max |

**Sex/gender dimension statement**

|  |  |
| --- | --- |
| Does your research involve any of the following? | |
| Humans as the research focus | 🞏 |
| Animals as the research focus | 🞏 |
| Human samples and/or data | 🞏 |
| Humans involved as consumers, users, patients, or in trials | 🞏 |
| Research on animals, animal samples and/or data | 🞏 |
| Research outputs with implications for end users or consumers | 🞏 |

|  |
| --- |
| Please provide a statement detailing whether there is a potential sex/gender dimension to be considered in carrying out your research. If your research involves any of the above, please indicate how potential sex/gender issues will be handled. In particular, you are asked to reference the points mentioned in the 'checklist for sex/gender in research content' in the Guide for Applicants:  *Max 500 words* |

Please carefully read the section on *sex/gender dimension* in the Guide for Applicants for help in answering this question

|  |
| --- |
| **Indicative budget** |

CAROLINE fellowship awards will include a research allowance for eligible direct research, training and networking costs in the amount of €9,600 per annum. Please outline in the table below how you envisage to use this funding over the entire duration of the fellowship.

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| The following rules apply:   * Hardware and software critical for implementation of the proposed fellowship is to be purchased in the first year of the award. * A maximum of €1,000 applies for the purchase of a laptop or desktop computer. The Council recognises that in exceptional circumstances, applicants may request the purchase of a laptop or desktop that exceeds this limit. In those instances, applicants must provide a detailed justification that will be subject to review on a case by case basis. There is no guarantee that the Council will approve requests that exceed the limit. * Membership fees are not an eligible cost. * Subsistence/per diem rates are not an eligible cost. Living expenses (e.g. rent, food and phone) are ineligible. * Stipends for students, salaries for research assistants or other salary costs are not eligible costs. * Apart from hardware critical for implementation of the proposed fellowship, funds may not be used to purchase capital items.  |  |  |  | | --- | --- | --- | | **Essential fellowship expenses:** | **Total cost planned for funding term:** | **Justification. Please provide breakdown of costs and reason needed:** | | Essential research supplies such as small consumables: |  |  | | Pay as you go access to national research infrastructure: |  |  | | Software and hardware critical for the proposed research: |  |  | | Archival research costs: |  |  | | Conference travel and participation: |  |  | | Generic and/or specialist disciplinary skills training: |  |  | | Dissemination: |  |  | | Community outreach: |  |  | | Other costs: |  |  | | **Total:** |  |  | |

|  |
| --- |
| **Applicant declarations** |

|  |  |
| --- | --- |
| I hereby declare that I have read and accept the applicant requirements as set out in the 2019 Terms and Conditions and Guide for Applicants on the [Irish Research Council website](http://research.ie/funding/caroline3/): | |
| I agree | 🞏 |

|  |  |
| --- | --- |
| I hereby declare that I meet the applicable mobility requirements as set out in the 2019 Terms and Conditions and Guide for Applicants on the [Irish Research Council website:](http://research.ie/funding/caroline3/) | |
| I agree | 🞏 |

**Mobility table:** Please provide details of your residency from 1st January 2016 to 31st December 2018 in the table below. The entire 3-year period must be covered without any gaps. Detail individual residencies on separate rows, one residency per row. Additional rows will be added by the system as needed. It is not required to provide details of holiday travel when such travel occurred within your studies, employment or volunteering. All other residencies including but not limited to exchange/study/research stays abroad need to be included.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| # | Date from (DD/MM/YY) | Date to (DD/MM/YY) | Country | Indicate activity type (study, employment, volunteering, personal) | For “Activity type” other than “Personal”: include the name and address of the organisation with which you were affiliated during the relevant period of time |
| 1 |  |  |  |  |  |
| 2 |  |  |  |  |  |
| 3 |  |  |  |  |  |

|  |  |
| --- | --- |
| Is there a conflict of interests between the applicant and the academic or secondment or placement mentor? | |
| Yes | 🞏 |
| No | 🞏 |

|  |
| --- |
| *If you answered “yes” above:* Explain the relevant circumstances and provide name and email address of the second mentor as relevant. |

|  |  |
| --- | --- |
| I confirm that the information supplied in this application is correct and recognise that should it become apparent that any of the information provided is inaccurate or unverifiable with appropriate documentation, it will result in the application automatically being deemed ineligible: | |
| I agree | 🞏 |

|  |  |
| --- | --- |
| I hereby declare that this application is my own work and understand that it will be subject to plagiarism checks: | |
| I agree | 🞏 |

|  |  |
| --- | --- |
| Would you like the Irish Research Council to make your application available to other funding agencies and/or enterprise partners for consideration? | |
| Yes | 🞏 |
| No | 🞏 |

|  |  |
| --- | --- |
| Would you like to suggest an evalutor to be approached by the Irish Research Council to participate in CAROLINE evaluation process? Please note that only suitable expert evaluators not affiliated with Irish home host organisations are eligible to act as evalutors for Council’s funding schemes and a strict policy on conflicts of interests is in place. Notwithsanding the applicant’s suggestions, the Council reserves the right to assign proposals for assessment to evaluators. | |
| Yes | 🞏 |
| No | 🞏 |

|  |  |
| --- | --- |
| *If you answered “yes” above:* Please provide the following details for suggested evaluator 1: | |
| First name |  |
| Last name |  |
| Title |  |
| Position |  |
| Work email address |  |
| Institution |  |
| Organisation |  |
| Work phone number |  |

|  |  |
| --- | --- |
| *If you answered “yes” above:* Please provide the following details for suggested evaluator 2: | |
| First name |  |
| Last name |  |
| Title |  |
| Position |  |
| Work email address |  |
| Institution |  |
| Organisation |  |
| Work phone number |  |

1. This project has received funding from the European Union’s Horizon 2020 research and innovation programme under the Marie Skłodowska-Curie grant agreement No 713279 [↑](#footnote-ref-1)