

UK-Ireland Collaboration in the Digital Humanities Research Networking Call: Budget form for Irish Costs

**Support to Irish Participants: Terms of Reference**

* The Irish Research Council will support the expenses of Irish participants up to € 12,500 (per successful consortium). Successful applicants will receive 100% of costs they applied for.
* The budget up to the aforementioned maximum will be transferred to the Irish Co-PI’s HEI. Should the project include more Irish partners (both academic and non-academic), the Co-PI institution will act as a paymaster, reimbursing the partners for the budgeted expenses.
* The following expenses are eligible:
  + Travel expenses, within Ireland and to the UK, of HEI project staff (including ESRs)
  + Travel expenses, within Ireland and to the UK, of non-academic partners representatives
  + Organisation of joint events (catering, renting of indispensable equipment...,up to € 3,000)
  + Teaching buy out (up to €2,500)
  + Dissemination and public outreach costs (up to €1,500)
  + Consultancy services, up to (€1,500)
* Staff costs are not eligible costs.

**Contribution (in kind/in cash) provided both by HEIs and non-academic partners**

* + Whenever possible, applicants should use in-house resources (university venues, existing admin staff, training provided by consortium members). All these items must be listed in the table: “Contribution (in kind/in cash) provided both by HEIs and non-academic partners”. Indicative examples of in-kind contribution are:
    - Cost-free use of HEI’s/non-academic partners’ venues
    - Workshop provided by staff of academic/non-academic partners
    - Administrative services (e.g. event organisation, planning of outreach initiatives...) performed by pre-financed staff
  + If Irish participants envisage direct expenses beyond €12,500, they should be included in the table: “Contribution (in kind/in cash) provided both by HEIs and non-academic partners”.

**Irish costs**

This form must be uploaded on Je-S, by the UK Co-PI, in the ‘Non-UK Component’ Section. Also, it must be sent to the IRC by email (digital.humanities@research.ie), together with the PDF version of the application (deadline: Thursday 20th February 2020, h 23.59)

Project Title:

|  |
| --- |
|  |

Irish Co-PI: Name and affiliation

|  |
| --- |
|  |

|  |
| --- |
|  |

UK Co-PI: Name and affiliation

**Requested contribution**

This table should clearly specify which costs included in the proposal are attributable to Irish Participants. As this call emphasises the reinforcement/development of UK/IRE ties. Accordingly, the total proposed budget should reflect and enable this principle.

|  |  |
| --- | --- |
| **Direct Costs[[1]](#footnote-1)** | |
| **Description** | **Funds Requested (Euro €)** |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  | **Total** |

|  |  |
| --- | --- |
| **Travel costs** | |
| **Destination and Purpose** | **Funds Requested (Euro €)** |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  | **Total** |

|  |  |  |
| --- | --- | --- |
| **Total Funds Requested – Max €12,500** | | |
| Direct costs | Travel and subsistence costs | Total |
|  |  |  |

**Additional contribution (in kind/in cash) provided both by HEIs and non-academic partners**

|  |  |
| --- | --- |
| **Additional in-kind/in-cash contribution** | |
| **In-kind contribution’s provider** | **Short description** |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
| **Total additional in-cash contribution (if applicable)** |  |

1. Please list travel/subsistence costs in the table below [↑](#footnote-ref-1)