**Outline Data Management Plan (max. 2 pages)**

*Headings and instructions to applicants may be shortened or deleted to maximise space.*

**This template is for guidance purposes only. It may be modified as required. Some headings may not be relevant to your project**. **The DMP is uploaded to the IRC’s online application submission portal *SmartSimple* as part of the proposal submission process. Guidance on how to complete a DMP may be found from Science Europe** [**here**](https://www.scienceeurope.org/media/jezkhnoo/se_rdm_practical_guide_final.pdf)**. Also see Appendix 4 of the Call Document** [**here**](https://research.ie/assets/uploads/2017/05/2021.7.7.-Full-Version-2-Laureate-S_C-Call-Document-Final.pdf)**.**

**1. Handling of research data during and after the project**

* What documentation (for example metadata describing the methodology and/or way of organising data) will accompany data?

**2. What data will be collected, processed and/or generated**

* What data (the kinds, formats, and amounts) will be collected or produced?
* How will new data be collected or produced and/or how will existing data be re-used?

**3. Which methodology and standards will be applied to data collection?**

* What data quality control measures will be used?
* How will sub-quality data be handled or excluded?

**4. How and where will data be shared/made open access?**

* If data cannot be made available, explain why. For example, is there a need to restrict data sharing or a need to embargo certain data?

**5. How will data be curated and preserved?**

* How will data and metadata be stored and backed up during the research process?
* How will data security and protection of sensitive data be taken care of during, and after, the research?
* What methods or software will be needed to access and use the data?

**6. How will the data be managed/stored in compliance with General Data Protection Regulation (GDPR), or Health Research Regulations (HRR) if applicable?**

* Who (for example role, position, and institution) will be responsible for data management (i.e. who is the *data controller* under GDPR)?
* What resources (for example financial and time) will be dedicated to data management and ensuring that data will be FAIR (Findable, Accessible, Interoperable, Re-usable?
* If personal data are processed, how will compliance with legislation on personal data and on data security be ensured?
* How will data for preservation be selected, and where will data be preserved long-term (for example a data repository or archive), in compliance with GDPR regulations?