



IRISH RESEARCH COUNCIL

An Chomhairle um Thaighde in Éirinn

NEW FOUNDATIONS 2021: Frequently Asked Questions (FAQs)

Updated: 21/05/2021

The deadline for receipt of FAQs is **19th May 2021**. FAQs must be submitted no later than this date.

Similar questions have been grouped below in the following themes:

1. Strand 1a-related Queries
2. Strand 4-related Queries
3. Strand 8-related Queries
4. Strand 9-related Queries
5. Strand 10-related Queries
6. Eligible Expenditure
7. Eligibility Criteria
8. Applying to the Scheme

The New Foundations 2021 Call Document can be found at <http://research.ie/funding/new-foundations/>.

Newly submitted Queries/Answers will be highlighted in yellow.

1. Strand 1a-related queries

Under strand 1a, I wondered if a project that was endorsed by a partner from the co-operative sector (such as the Irish Co-operative Organisation Society) would qualify?

As per the Call Document, the civic society partner must be a charity with a CHY number and registered with the [Charities Regulator](#).

I am unsure where to advise a member of staff who is a speech therapist what Primary area/Discipline of proposal they should pick. Speech therapy is an allied health science like occupational therapy or physiotherapy.

The applicant is required to choose from the list of primary and secondary areas, selecting the most relevant discipline. Applicants can also use the keywords to provide additional information.

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| An organization we hope to work with as a part of IRC NF strand 1a has a charity number but not a stamp. Can we submit the application without a stamp? |
| As per the Call Document, the civic society partner must be a charity with a CHY number and registered with the Charities Regulator . The Council will accept the endorsement form without an organisational stamp; to explain this omission, please note in the form that the relevant partner does not have an official stamp. |
| I am interested in applying to IRC New Foundations Strand 1a: Engaging Civic Society. The civic society partner is a registered charity. I would like to clarify whether the charity must be a member of Wheel or Dóchas to be eligible? |
| The civic society partner does not need to be a member of The Wheel or Dóchas to be eligible. |
| Can a civic society partner be involved in multiple applications to this scheme, if they are for distinctly different projects with different academic lead applicants? |
| As per the Call Document, a civic society partner can support more than one application to the New Foundations strand 1a if they are clearly distinct research projects. Please note that the Irish Research Council will only be in a position to fund the two top-ranked proposals per civic society partner under this strand. |
| Could you clarify the role of the Civic Society Partner in the expression of interest for Strand 1a: Engaging Civic Society? Currently we have an interest in providing data for research but could not provide any financial support to an academic institution. |
| Civil society partners are welcome to express an interest in collaborating with potential applicants. Please note that recipients of a New Foundations award are based in an eligible HEI/RPO. |
| Civic society partners are not required to financially contribute to the project. This may however be a feature of some proposals, where appropriate. |
| A researcher applying to Strand 1a has a registered charity as a partner but wishes to include a UK-based charity on the proposal. Is it ok to have a UK-based charity involved on the proposal? |
| This strand supports applications from researchers in partnership with a civic society partner. As per the Call Document, the civic society partner must be a charity with a CHY number and registered with the Charities Regulator . |
| As a member of the deaf community, an applicant would require the services of an Irish sign language interpreter in carrying out this research in collaboration with an organisation from the community/voluntary sector. Should the applicant be successful in their application, would the IRC provide financial support to enable the applicant pay for such services in addition to the €10,000 award? |
| Awards under strand 1a are up to a maximum value of €12,000. The services of an Irish sign language interpreter are an eligible expense, and their services should be arranged/procured through the HEI/RPO. |

2. Strand 4-related queries

For Strand 4, 'Networking & Collaboration Grants for prospective North-South Research Partnerships (awards up to a maximum of €10,000)'. Does North-South mean the Global North and Global South (as opposed to the North of Ireland and South of Ireland)?

This strand addresses Global North and Global South, as per the Department of Foreign Affairs mandate. Eligible partner countries are any Official Development Assistance (ODA)-eligible country on the African continent; any ODA-eligible Small Island Developing State (SIDS); Vietnam; Palestine; Laos; Cambodia; Myanmar.

Can an existing awardee under Strand 4 apply again to the same Strand? It would be with different partners and is mainly aimed at widening the scope of the project.

Strand 4 is designed to build a pipeline of research collaborations for the COALESCE call. Applications to strand 4 may be submitted if the proposed research project is clearly distinct from their current New Foundations award.

3. Strand 8-related queries

Could you confirm please that applicants from HEIs and organisations in Northern Ireland are not eligible to apply?

Please be advised that, as per the [Call Document](#), applicants must, on the call deadline, hold a contract of sufficient duration with an [eligible Irish HEI or a recognised RPO](#) to carry out the proposed research from the project start date until the project end date.

While the applicant must be based in an eligible HEI or RPO, all applications to New Foundations should have an appropriate project partner(s). Applicants to New Foundations 2021 should name partners in their application and they under Strand 8: 'Partnerships under strand 8 should be either North/South on the island of Ireland, East/West between Ireland and Britain, or through an international collaboration with direct or comparative relevance for the island of Ireland and the Peace Process founded on the Good Friday Agreement.'

Do we need to upload a letter of support from the partner on Strand 8?

A formal endorsement form is required for Strand 1a and Strand 4. Partners on strand 8, 9 and 10 should be named under 'Project partners'.

For strand 8 is a research component required or could this be networking events and dissemination without research?

Yes, the networking events and dissemination to be funded under this strand must have a research component. The applicant has flexibility in determining the precise nature of this research component.

I plan to apply to strand 8 and have 2 academic colleagues based in UK HEIs and one at a NI HEI who I would like to name as partners. Is this possible, and do they constitute partners if they are all based at HEIs?

Academics from UK and NI universities are eligible partners. Partners on strand 8 should be named under 'Project partners'.

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| Is it possible to apply for funding (under strand 8) that complements an ongoing research project by adding a new dimension, or extra element, to that project? |
| Applications to New Foundations may be submitted if the proposal is clearly distinct from the current, ongoing research project. Double funding is not permitted. |
| The call documentation for Strand 8 talks about partner 'organisations'. Is an individual academic from a NI university an eligible partner? |
| Academics from an NI university are eligible partners. Partners on strand 8 should be named under 'Project partners'. |
| Does the Shared Island consider proposals from research institutes or only individual graduate/PhD students? |
| New Foundations is a single-PI scheme. |
| As per page 5 of the Call Document: |
| <ul style="list-style-type: none"> • Applicants must be based at an eligible higher education institution (HEI) or research-performing organisation (RPO) in Ireland. • Applicants must hold a doctoral degree. • Applicants must, on the call deadline, hold a contract of sufficient duration with their eligible HEI or RPO to carry out the proposed research from the project start date until the project end date. |
| An applicant wishes to act as primary applicant for a strand 1a application. However, they have also been approached by another academic to act as collaborator (not as PI) on a strand 8 application. Can that individual apply as PI to the strand 1a application and also be involved (as a collaborator, not as the main PI) in the group putting in the strand 8 application? |
| As New Foundations is a single-PI scheme, it is not possible to apply with co-PIs. Collaborators are permissible and should be included under 'Identify any project partners'. |
| Can a RA recruited under the Strand 8 be based in the partner institution in UK? |
| As per the Call Document (page 7), where fully justified, costs for partner involvement can be included on the award in accordance with HEI/RPO institutional rules. The Irish HEI/RPO is responsible for, and accountable for, the proper use of the Award Fund. |
| Are proposals sought that seek to capture a snapshot of the research expertise on the island of Ireland and identify potential strategic directions for collaborative research and industry engagement, without necessarily creating a directly implementable policy? |
| Proposals seeking to capture a snapshot of the research expertise on the island of Ireland and to identify potential strategic directions for collaborative research and industry engagement are welcome. It is expected that proposals would make a useful contribution towards informing the Government's objectives and commitments on a Shared Island, as set out under the thematic pillars on Strand 8. As set out in the Call Document, awardees will produce a report that includes perspectives on the relevance of the research conclusions for public policy and the further implementation and development of the Shared Island initiative. |
| Under "Theme 1: an objective states "Enhancing and developing the all-island economy, including through more coordinated policies and supports for enterprises, to support the creation of new jobs on the island, particularly in border regions." Would you mind clarifying what your expectations are with regards to this strand - would you only accept proposals that aim to create a directly implementable policy (that will affect enterprises). |

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| Proposals seeking to enhance and develop the all-island economy, including through more coordinated policies and supports for enterprises are welcome. It is expected that proposals would make a useful contribution towards informing the Government's objectives and commitments on a Shared Island, as set out under the thematic pillars on Strand 8. As set out in the Call Document, awardees will produce a report that includes perspectives on the relevance of the research conclusions for public policy and the further implementation and development of the Shared Island initiative. |
| Is the organisation of a conference relevant to Strand 8? I understand that there are no limits with regards to the budget that can be claimed under a specific category i.e. dissemination for conference organisation for Strand 8. |
| Applicants are directed to review the webinar in which this question was answered by the Strategic Funding Partner. Meeting Recording: https://us02web.zoom.us/rec/share/g_Zjb9FRMJUttbf71P08Cwl_WDTbSoE92bHa1jArabbO-XNL2wAhydG-ppGv3dts.GXbfbGmnH6VJEtuc Access Passcode: NF2021s8! With the exception of 'Research consumables', which is up to a maximum of €1,000, there are no upper limits under the New Foundations 2021 scheme. All costs sought must be sufficiently detailed and justified in the proposed budget. Demonstration of value for money is an important consideration under the assessment process. |
| Is the British-Irish Chamber of Commerce (BICC) an eligible partner under Strand 8? |
| BICC is an eligible partner. |
| 4. Strand 9-related queries |
| Do we need to upload a formal endorsement from the partner on Strand 9? |
| A formal endorsement form is required for Strand 1a and Strand 4. Partners on strand 8, 9 and 10 should be named under 'Project partners'. |
| Does the Lead Researcher have to come from an academic institution in this jurisdiction in the case of the Reconciliation Fund Strand, as in that of the Shared Island Strand? |
| As per the Call Document, the applicant must be based in an eligible HEI or RPO in Ireland, with a contract of sufficient duration to cover the term of the proposed project. |
| Could research units, such as research centres or departments, rather than individuals apply to collaborate? |
| As per the Call Document, the applicant must be based in an eligible HEI or RPO in Ireland, with a contract of sufficient duration to cover the term of the proposed project. |

Can you clarify whether this call for up to 6 projects is supplementary to or part of the Reconciliation Fund's regular calls? If they are extra what specifically differentiates them from the regular ones

More information about the Reconciliation Fund's upcoming calls may be found at <https://www.dfa.ie/reconciliation>. Strand 9 of the New Foundations 2021 call represents a unique partnership with IRC.

Can this fund be used to support inter-university (all Ireland groups) to operate?

This strand provides researchers with an opportunity to conduct research and engage in related networking and collaboration, for the purpose of informing and supporting the implementation of the DFA Reconciliation Fund Strategy for 2021-2024. Funding under this strand is not intended to provide operational funds; however, costs for partners involvement may be included.

Can the same individual or university affiliated institute already implementing a DFA/Reconciliation Fund grant apply to Shared Island for another grant simultaneously with a different research proposal?

Current DFA/Reconciliation Fund award holders are eligible to apply to New Foundations 2021, if their proposal is clearly distinct from their current DFA/Reconciliation Fund award. Double funding is not permitted.

Would funding for setting up cross-border conferences be allowable?

While cross-border conferences are eligible under this strand, proposals must have a research component. The applicant has flexibility in determining the precise nature of this research component.

Can we use examples from other regions of the world to illustrate experiences elsewhere that might be informative for our work?

Applicants are encouraged to include relevant international partnerships, and contextual information drawn from overseas is welcome.

For Strand 9 – please can you provide further detail on which organisations can act as partners in NI? Could this be a university, charity or an academic network? Do they need to have legal recognition (e.g. charity status / companies house register) to be formally recognised as a partner?

For strands 8 and 9, the partner must be an organisation that provides an integral and discrete contribution to the proposed research or activities, such as training, advice or support, or may act in an advisory capacity. Partners may be statutory, non-statutory or voluntary organisations involved in developing, promoting or delivering the research or project.

Applicants to these strands must include the name of partner as part of the application. Partnerships under strand 9 should reference research partnerships, either on a North/South basis on the island of Ireland, East/West between Ireland and Britain, or through an international collaboration that retains direct relevance to the work of reconciliation on these islands.

5. Strand 10-related queries

6. ELIGIBLE EXPENDITURE

Can you please advise if international travel, accommodation/subsistence are eligible costs for potential consortia members/stakeholders associated to the applications who will be visiting the applicant to partake in a symposium?

Requests for travel and accommodation/subsistence costs may be included. Applicants should provide details of the number and duration of trips being proposed. Travel and accommodation, where required, will only be provided for on a vouched basis.

Every effort must be made to ensure that air travel, where used, is economical. Requests must take regard of institutional norms.

Relevant travel/accommodation costs for consortia members should be listed and clearly justified in the application and should comply with the reimbursement rules of the host institution.

Applicants should take into consideration the feasibility of their proposed activities and expenditure in the current climate. The Council recommends referencing a contingency plan in case the project objectives can no longer be achieved in the manner originally envisaged.

Is a maximum limit on teaching buyout, or suggested upper limit for teaching buyout requested under the 2021 New Foundations call?

As per the call document (pages 7-8), teaching buyout is an eligible cost and may be pro rata. While there is no upper limit for teaching buyout under New Foundations 2021 scheme, all costs sought must be sufficiently detailed and justified in the proposed budget. Demonstration of value for money is an important consideration under the assessment process.

Research dissemination is a vital component of the New Foundations scheme. Accordingly, it is expected that the budget will reflect costs associated with the dissemination of research.

Are partner's costs which reflect the value that is placed on these participants' time and contributions?

Where fully justified, costs for partner involvement can be included on the award in accordance with HEI/RPO institutional rules.

Are costs for a professional research agency to recruit a representative sample of participants for the project are eligible expenses - should this cost be included under 'staff or 'other' cost category?

Any consultancy costs sought must be in line with relevant local rates and must be arranged/procured following the HEI/RPO's institutional rules. Such fees should be listed in the 'Other' category in the budget.

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| Can you please advise if honoraria are eligible costs under the New Foundations Call? |
| Requests for honoraria may be included and should be listed and clearly justified in the application and should comply with the reimbursement rules of the host institution. |
| Would you mind advising if the following items might be categorised as either 'consumables' or 'equipment'? These are digital items, such as arduinos, raspberry pis, wiring, dmx controllers, various led lighting, cables, microphones, small portable amplifiers, etc. The total value would not exceed €1.5-2K. |
| These items would be classified as equipment. Please note that equipment is not an eligible research expense under this scheme. |
| Can laptops be included in the budget, or are they classed as equipment, and thus ineligible? |
| These items would be classified as equipment. Please note that equipment is not an eligible research expense under this scheme. |
| I wanted to confirm with you if the deductions in the salary budget like Employer's Pension is allowable by IRC? |
| Where applicable (i.e., for those who are not members of the Single Public Service Pension Scheme), employer's pension contribution is an eligible cost. This cost should be included in the 'Staff' section of the budget. |
| Is e-conferencing software purchase or subscription (such as Zoom or MS Teams) an eligible cost? |
| These items are eligible costs under the 'research consumables' category, for which the maximum amount allowed is €1,000. |
| One of our researchers is preparing an application for Strand 4 with Cambodia as a partner country. It would be of great help if you could let me know whether it is possible to recruit a research assistant outside Ireland and which rates would apply there? |
| Costs sought must be fully justified and, as per the Call Document, applicants should consider the evaluation criteria, levels of funding support available, and value for money. Any employment costs sought for a partner must be in line with relevant local salary scales and applicable to the career stage of the partner and should be featured in 'Staff costs' category in the budget. |
| Can you please also confirm if costs for partner organisation costs are eligible, and if so can consultancy fees be costed in the award budget? |
| Costs sought must be fully justified and, as per the Call Document, applicants should consider the evaluation criteria, levels of funding support available, and value for money. Any employment costs sought for a partner must be in line with relevant local salary scales and applicable to the career stage of the partner and should be featured in 'Staff costs' category in the budget. |

Are project overheads eligible costs in the budget or are they considered ineligible indirect costs?

Overheads are not covered by this scheme. As per the Call Document, all costs sought must be detailed and justified in the proposed budget, and these costs must fall into one of the eligible categories:

- Travel costs
- Research Consumables
- Training
- Dissemination
- Staff costs
- Other

Costs that do not fit clearly into a category should be listed and justified under the 'Other' category. Please note that equipment is not an eligible research expense under this scheme.

Is the cost of a Visa and travel insurance for the PI an eligible expense under 'Travel Costs'?

As per the Call Document (page 8), all costs sought must be detailed and justified in the proposed budget. Applicants must clearly demonstrate that any costs sought are necessary to carry out the proposal.

Visa and travel insurance are eligible costs under 'Travel Costs', if they are relevant and necessary to the project. These costs must be fully detailed and justified in the application.

Are publication costs for open access journals eligible costs for the New Foundations scheme?

As stated on page 8 of the Call Document, expenditure to be incurred through the dissemination of outputs and outcomes can be included. Publication costs relevant to networking activities and academic publication are eligible.

If making a request for staff costs within the 'Staff costs' category on the budget—can those personnel costs be associated with the civic society partner or do they have to be within the academic institution?

To be eligible to be claimed as staff costs, personnel should be employed by, or their services arranged/procured through, the HEI/RPO in Ireland. Funds can be transferred from the IRC to HEI/RPOs in the Republic of Ireland only. As per the call document (page 7), where fully justified, costs for partner involvement can be included on the award in accordance with HEI/RPO institutional rules. The Irish HEI/RPO is responsible for, and accountable for, the proper use of the Award Fund.

Is it permissible for consultancy fees to be included in the grant, specifically for web development, and if so, should these costs be included under the category of "dissemination" or "other".

Any consultancy costs sought must be in line with relevant local rates and must be arranged/procured following the HEI/RPO's institutional rules. Such fees should be listed in the 'Other' category in the budget.

7. ELIGIBILITY CRITERIA

If an applicant will shortly transition to another HEI, and the new employment is starting before the grant start date, which institutional affiliation should be indicated on the online application?

As per the Call Document, the applicant must be based in an eligible HEI or RPO in Ireland, with a contract of sufficient duration to cover the term of the proposed project. Considering that, the applicant should indicate the new HEI as institutional affiliation. You are advised to engage with the HEI in advance of the deadline to discuss the application. Please note that formal institutional endorsement will be required.

Do research Fellowship holders fall under postgraduate scholars?

Applicants must hold a doctoral degree in order to be eligible to apply.

While postgraduate scholars are not eligible to apply, their involvement in the proposed projects is encouraged.

Is it possible to see abstracts of previously funded projects? Are these available on website?

Lists of previously funded awards may be accessed in the IRC's awardee database, which includes project titles (but not abstracts): <https://research.ie/awardees/>.

"Applicants must, on the call deadline, hold a contract of sufficient duration with their eligible HEI or RPO to carry out the proposed research from the project start date until the project end date".

In light of this an applicant who is joining the HEI/RPO in August would s/he be eligible to apply?

Yes. If a contract of employment is in place and the contract is of sufficient length for the project's duration then the applicant is eligible.

Can an application have others on the team - not as co-PIs/co-leads, but as co-applicants?

The New Foundations is a single PI-led scheme. However, the inclusion of partners/team members is permitted.

We have a potential applicant who currently holds a contract as a visiting fellow until 31st December 2022, so for a period that would definitely cover the duration of the IRC New foundations award. Are visiting fellows who are affiliated to an institution eligible to apply as a PI to this scheme?

Yes. If a contract of employment is in place and the contract is of sufficient length for the project's duration, then the applicant is eligible to apply.

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| Are postgraduates and undergraduate students eligible to be involved in the New Foundations scheme? |
| While postgraduate and undergraduate students are not eligible to apply to the current New Foundations call, their involvement in the proposed projects is encouraged. Applicants are advised to note that stipends are not an eligible cost under the New Foundations scheme. |
| Is a potential applicant to IRC New Foundations (Strand 9) entitled to apply also to SFI-IRC Pathway? |
| Yes. Subject to all other eligibility requirements being met, individuals may submit applications to the SFI-IRC Pathway Programme and New Foundations simultaneously. |
| Is a current NF award holder still eligible to apply to this year's NF call? |
| Current NF award holders are eligible to apply to New Foundations 2021, if their proposal is clearly distinct from their current New Foundations award. Applicants should refer to the scheme's eligibility criteria on page 5 of the call document. |
| I was unsuccessful in last year's New Foundations call: can I make a resubmission? |
| Projects previously assessed under previous cycles on New Foundations but which were unsuccessful may be resubmitted to New Foundations 2021. Details of changes made to the proposal should be included in the new proposal application. |
| Would you consider research active emeritus staff eligible for the call? |
| Emeritus/'retired' academic staff members ('RAS' members) may apply to IRC principal investigator-led (PI-led) programme calls, provided that the host higher education institution (HEI)/research-performing organisation (RPO) in Ireland for the application is willing to commit formal support by endorsing the application. It is strongly recommended that RAS members who wish to apply to IRC PI-led programmes contact the proposed host HEI/RPO promptly to ascertain their eligibility well in advance of preparing or submitting an application. This is particularly important in light of the requirement of institutions to satisfy at all times the requirements of the Employment Control Framework (ECF) for HEIs. |
| I note that the academic researcher must apply for the funding. Please clarify the definition of academic researcher for the purposes of the call. |
| As per page 5 of the Call Document: |
| <ul style="list-style-type: none"> • Applicants must be based at an eligible higher education institution (HEI) or research-performing organisation (RPO) in Ireland. • Applicants must hold a doctoral degree. • Applicants must, on the call deadline, hold a contract of sufficient duration with their eligible HEI or RPO to carry out the proposed research from the project start date until the project end date. |

Is it possible to submit an inter-institutional application from two institutions and two researchers, with both researchers acting as co-PIs? If the answer is 'no' to the above, is it possible to engage a researcher from another institution as a co-researcher (funded as a staff cost)?

As New Foundations is a single-PI scheme, it is not possible to apply with two co-PIs. Staff costs are eligible costs, including academic replacement as per the Call document (page 8). All such costs must be specified and fully justified. Institutional rates should be used for all research staff costs sought. As with all IRC Schemes, staff costs cannot be proposed in respect of pre-existing, full-time funded posts. Any recruitment of staff to projects should be in accordance with the institutional norms.

Can an applicant on a fixed-term contract with an HEI apply for the scheme? If so, is there a requirement in terms of the end date of their current contract?

As per the Call document, this scheme will offer research opportunities for academic researchers affiliated with, or supported by, an [eligible higher-education institution \(HEI\) or research-performing organisation \(RPO\)](#) to pursue research and dissemination activities. All awards are up to a maximum of 9 months' duration. **The applicant's affiliation with the HEI/RPO must be of sufficient duration to carry out the proposed project from the project start date until the project end date.**

Are postdoctoral researchers eligible to apply to the 2021 call?

Yes. Please be advised that, as per the [Call Document](#), applicants must, on the call deadline, hold a contract of sufficient duration with an eligible HEI or a recognised RPO to carry out the proposed research from the project start date until the project end date.

The applicant holds a medical doctorate, are they eligible applicants? They have co-authored peer reviewed research publications and plan to hire a research assistant pro-rata for the project.

A medical doctor (MD) degree will not be accepted as equivalent to a PhD award for the purposes of application to the Irish Research Council New Foundations awards..

A colleague and I are planning to apply for the upcoming New Foundations award. Should we be successful, we wondered whether it is possible to transfer Principal Investigator status or amend it to include a co-lead on the grant? And if so, what would this process involve?

To explain the situation, I am a Postdoctoral Researcher, and while both myself and my colleague are preparing the application, only she is eligible to submit it as my current contract ends in January. I expect to start on a new contract at this point, but this won't be confirmed until after the submission deadline in October.

Is it possible to transfer PI status during the grant, should it be successful?

The New Foundations call does not allow for the inclusion of Co-PIs/co-leads.

8. Applying to the Scheme

Will the application be run on the Irish Research Council portal of the SmartSimple website like COALESCE and other Council programmes?

All 2021 New Foundations applications must be made on the Irish Research Council's WizeHive portal, available [here](#).

All applications and Research Office endorsements must be submitted through the WizeHive portal.

For details on using the online system (OLS), see the applicant and Research Officer guides available on the [New Foundations webpage](#).

What are the proposed project start and end dates?

New Foundations 2021 awards will start on 1st November 2021 and run up to a maximum of 9 months.

Are applicants expected to write their applications (blind) in gender neutral language? Are applicants expected to write their applications anonymously?

The Council operates a gender-blind assessment. Applicants are advised not to reveal their name or gender in the information that they provide.

The application form states that the name/gender of the applicant should not be revealed. Does this also apply to the partners? **Should I include partners' actual names or just institutions?** Does this also apply to other stakeholders that I will include in the application?

Applicants are advised not to reveal their name or gender in the information that they provide. However, details of partners and other stakeholders should be included insofar as they are of relevance to the application. For example, names and/or job titles and/or organisational titles of partners may be included.

In the publications section of the application, I assume I should not include hyperlinks to the actual publications, because the name/gender of the PI would be immediately revealed.

Please do not include hyperlinks to publications on the application form.

Can applicants include multiple partner organisations on a single application, or are they limited to one partner organisation per application?

All applications to New Foundations should have an appropriate project partner(s). Applicants should consult the Call Document for strand-specific details:

- For Strand 1a applicants, the signature of the civic society partner **must** be provided and uploaded to the online system (OLS) as part of their application.
- For Strand 4, the signature of the partner institution/organisation relevant to the strand theme **must** be provided. The pages are available for download on the New Foundations webpage [here](#).
 - N.B. Only **one** pdf file may be uploaded into an individual's application on the OLS; therefore, if the applicant wishes to provide more than one endorsement, all signatory pages must be combined into a single pdf file.

- For Strands 8, 9 and 10, details of the project partner(s) can be found on page 6 of the Call Document. Partner endorsement forms are not required under strands 8, 9 and 10. Applications may include multiple project partners. Additional project partners should be named on the application under 'Identify any project partners' on the application form, but additional endorsements are not required.

I wondered whether references cited (those supporting the proposal i.e., under 'Project details') need to be included in the main text as they will counted as part of the overall word count?

If applicants would like to include a list of references, they should include it within the 'References' section of their application. Applications including references should not exceed the word limit.

Once the application is submitted to WizeHive, is there a possibility to amend an error made?

It is the responsibility of the applicant to ensure that eligible proposals are received by the Irish Research Council on, or before, the deadline indicated.

The Irish Research Council will not accept any responsibility for omissions or errors in an application. Applicants are advised to read all call-related documentation in full in order to provide a comprehensive submission.

No alterations can be made to an application once it has been submitted. It is therefore important that you check and re-check the application form until you are fully satisfied with all sections before submitting.