

Ulysses 2024 Frequently Asked Questions

FAQs will be published every Thursday until 6th April 2023 except when no new FAQs are submitted.

New questions will be marked ****New****

Updated questions will be marked ****Updated****

Similar questions have been grouped under the following headings:

1. Eligibility
2. Applying to the programme
3. Conditions of award

1. Eligibility

Are postdoc researchers eligible to apply for this call?

Eligible Irish-based partner(s) include postdoctoral researchers and Principal Investigators in eligible third level institutions or publicly-funded research institutions with contracts that will cover their employment during the two year period of the award.

Postgraduate researchers are not eligible to be applicants or Project Leaders, but their participation is encouraged as part of the wider research team.

Are all Irish-based named participants or team members supposed to be based either in an Irish HEI or an Irish research performing organisation?

Yes, all Irish-based team members should be based in an [eligible](#) Irish HEI or research performing organisation for the duration of the award period.

Postdoctoral researchers and Principal Investigators must have contracts that will cover their employment during the two year period of the award, while postgraduate team members must be registered full-time students.

Is a French partner eligible to apply for Ulysses if they are due to retire before the end of the award period?

The French applicant is also required to have a contract that will cover their employment during the two-year period of the award. We would recommend your French partner contacts Campus France to discuss this issue in more detail.

2. Applying to the programme

Does the following from the Call Document refer to the applicant/proposed grant holder or to the Research Office? "One electronic copy of the application form and all related attachments must be submitted to the IRC via email to ulysses@research.ie by a person authorised by their institution to hold responsibility for research grants".

The higher education institution (HEI) representative must endorse each Ulysses application in accordance with the Ulysses Call Document and Terms and Conditions. A provision of that endorsement is that the HEI representative verifies one electronic copy of the application form and all related attachments is submitted by a person authorised by their institution to hold responsibility for research grants. **If the applicant is authorised by the institution to hold responsibility for research grants the applicant can submit directly. If the Research Office holds this responsibility for research grants, the Research Office must submit the application on the applicant's behalf.**

Can those who will benefit from the award, but not actually be receiving any budget or travelling themselves be named in the application (e.g. postgraduate researcher)? If yes, do they need to provide their CV even if they will not get any of the budget or travel themselves?

Yes, all those who will participate in the research linked to the award should be named in the application and their CVs provided.

Can you confirm that electronic signatures/institutional stamp are acceptable?

Yes, electronic signatures are acceptable, and an institutional stamp is required.

Does the CV of the French partners must be provided in English or is it ok if it is in French?

The Irish partner should provide an English translation of the French Partner's CV.

Does the fact an application is signed by the Vice-President for Research suffice or does the RDO need to provide a list of people authorised to submit their applications too? What do the IRC need in order to accept that an applicant is authorised to submit their proposal?

No list is required. The higher education institution (HEI) must be able to stand over their applicant having research grant responsibility, unless it is the case that only the research office within the HEI holds this research grant responsibility. In that case then the research office should submit the application and not the applicant. This may vary from HEI to HEI.

****New** In the table for the budget in section 4 of the application (Resources Required), is it limited to three researchers or is it possible to edit the table to include more than three researchers?**

It is permissible to edit the table to include more researchers.

3. Conditions of award

Is the maximum fund allowed in this call €2,500 or €5,000 for each individual country?

Awards will be up to a maximum of €5,000 each to Irish- and French-based research partner(s) to cover travel and living expenses. This means the Irish based researcher may receive up to €5,000, and the French based researcher may also receive up to €5,000.

Overnight subsistence rates for researcher(s) based in Ireland travelling to France must be calculated in accordance with Irish civil service rates.

Can any of the budget be used for the registration fee for a course for the participants to attend? Particularly for ECRs that will be part of the application?

Ulysses is a travel grant and the only eligible expenses are those covering travel and living expenses. Registration fees would not be an eligible expense.

****New** The French partner has asked if our joint application is successful who will send them the payment?**

The award amount for the successful Irish lead partner is provided by the Irish Research Council. However, the higher education institution manages issuance of the funding to the award holder.

A successful French lead partner can contact Campus France with regard to their payment processes.