This Word document is provided solely for information purposes; please note some differences between this and the final version of the online application form may occur. All applicants must complete their form through the online system by the stated deadline. Please see the 2024 Call Document and **the applicant’s** **Guide to the Online System** on the Irish Research Council [website](https://research.ie/funding/eps-postgrad/) for further information prior to submitting your application online. All sections must be completed in full.

**APPLICATION OVERVIEW**

|  |
| --- |
| **Project title:** \*The project title should be understandable to a lay reader  **[Max 100 words]** |

|  |
| --- |
| **Irish research body:** \*Where the award will be held |

|  |  |
| --- | --- |
| **Application in Irish:**  There is the option on the online system at this point to upload a PDF of an English translation, should you wish to do so. This will accompany your application. | |
| Yes | o |
| No | o |

There is an option on the system at this point to upload an English translation should you wish to do so. This will accompany your research proposal. If you submit an application form in Irish without submitting your own English translation, the Irish Research Council will arrange for an English translation of the form. The system will only accept documents in PDF format.

**APPLICANT DETAILS**

|  |  |
| --- | --- |
| **Will you be in receipt of any additional awards during the scholarship period, e.g. scholarships, bursaries, travel grants etc.?** | |
| Yes | o |
| No | o |
| **If answering yes, please specify the amount, source and duration (please include fee waivers):**  [Max 100 words] | |

|  |  |
| --- | --- |
| **Do you currently hold, or have you previously held an Irish Research Council Award?** | |
| Yes | o |
| No | o |
| **[If answering YES, Please Specify:]**  **[Max 100 words]** | |

|  |  |
| --- | --- |
| **Have you submitted, or do you intend to submit, the same or a similar application to any other Irish Research Council (IRC), Irish or international award programme?** | |
| Yes | o |
| No | o |
| **[If answering YES, please Specify:]**  **[Max 100 words]** | |
|  | |

**PRIMARY AND ADDITIONAL PARTICIPANTS**

**Primary academic supervisor details**

|  |
| --- |
| **Name:**  **Institution:**  **Email address:** |

**Secondary academic supervisor details (if applicable)**

|  |
| --- |
| **Name:**  **Institution:**  **Email address:**  **Contact number:** |

**Enterprise partner details**

Please refer to the 2024 Call Document for the eligibility requirements for an enterprise partner.

|  |
| --- |
| **Organisation name:**  **Phone:**  **Address:** |

**Enterprise mentor details**

|  |
| --- |
| **Enterprise partner (Organisation) name:**  **Enterprise mentor name:**  **Enterprise mentor title:**  **Email address:** |

**ACADEMIC QUALIFICATIONS**

**Undergraduate qualifications – bachelor’s degree or equivalent**

If your degree results refer to a grading system other than the Irish honours system (first class honours, upper second class (2.1) honours etc.) or the 4.0 grade point average scale, please explain the grading system being referred to in the free text box provided.

|  |
| --- |
| **Institution name:**  **Name of other Institutions:**  **Year registered from:**    **Year registered to:**  **Graduation date:**  **Qualification type and name:**  **Final grade or grade point average:** \*Examination results as detailed here must correspond with those on official transcripts.  **All degree results as entered in the application form and endorsed by the host institution must be the applicant’s overall results and verifiable as such on official transcripts. Regardless of whether they are relevant to the eligibility requirements for the programme, conditional awardees will be required to submit official transcripts for each degree listed in the application confirming the overall result, date of graduation and awarding institution. If such transcripts cannot be presented, or do not verify the information exactly as detailed in the application, any conditional offer of an award will be withdrawn. Supporting, non-returnable material must be forwarded to the Host Organisation for inspection before the award can commence. All transcripts must be appropriately stamped and signed to confirm that they are official documents of the institution.**  **Any additional information relating to this degree can be included here:** (e.g. dissertation title, area of study, etc.)  **[Max 300 words]** |

**Second bachelor’s degree (if applicable)**

If your degree results refer to a grading system other than the Irish honours system (first class honours, upper second class (2.1) honours etc.) or the 4.0 grade point average scale, please explain the grading system being referred to in the free text box provided.

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| **Institution name:**  **Name of other institutions:**  **Year registered from:**    **Year registered to:**  **Graduation date:**  **Qualification type and name:**  **Final grade or grade point average:** \*Examination results as detailed here must correspond with those on official transcripts.  **All degree results as entered in the application form and endorsed by the host institution must be the applicant’s overall results and verifiable as such on official transcripts. Regardless of whether they are relevant to the eligibility requirements for the programme, conditional awardees will be required to submit official transcripts for each degree listed in the application confirming the overall result, date of graduation and awarding institution. If such transcripts cannot be presented, or do not verify the information exactly as detailed in the application, any conditional offer of an award will be withdrawn. Supporting, non-returnable material must be forwarded to the Host Organisation for inspection before the award can commence. All transcripts must be appropriately stamped and signed to confirm that they are official documents of the institution.**  **Any additional Information relating to this degree can be included here:** (e.g. dissertation title, area of study, etc.)  **[Max 300 words]** |

**Master’s degree (if applicable)**

If your degree results refer to a grading system other than the Irish honours system (first class honours, upper second class (2.1) honours etc.) or the 4.0 grade point average scale, please explain the grading system being referred to in the free text box provided.

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| **Type:**  **Taught** o  **Research** o  **Institution name:**  **Year registered from:**    **Year registered to:**  **Graduation date:**  **Qualification type and name:**  **Grade or grade point average:** \*Examination results as detailed here must correspond with those on official transcripts.  **All degree results as entered in the application form and endorsed by the host institution must be the applicant’s overall results and verifiable as such on official transcripts. Regardless of whether they are relevant to the eligibility requirements for the programme, conditional awardees will be required to submit official transcripts for each degree listed in the application confirming the overall result, date of graduation and awarding institution. If such transcripts cannot be presented, or do not verify the information exactly as detailed in the application, any conditional offer of an award will be withdrawn. Supporting, non-returnable material must be forwarded to the Host Organisation for inspection before the award can commence. All transcripts must be appropriately stamped and signed to confirm that they are official documents of the institution.**  **Additional Information relating to this degree can be included here:** (e.g. dissertation title , area of study, etc.)  **[Max 300 words]** |

**Second master’s degree (if applicable)**

If your degree results refer to a grading system other than the Irish honours system (first class honours, upper second class (2.1) honours etc.) or the 4.0 grade point average scale, please explain the grading system being referred to in the free text box provided.

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| **Type:**  **Taught** o  **Research** o  **Institution name:**  **Year registered from:**    **Year registered to:**  **Graduation date:**  **Qualification type and name:**  **Final grade or grade point average:** \*Examination results as detailed here must correspond with those on official transcripts.  **All degree results as entered in the application form and endorsed by the host institution must be the applicant’s overall results and verifiable as such on official transcripts. Regardless of whether they are relevant to the eligibility requirements for the programme, conditional awardees will be required to submit official transcripts for each degree listed in the application confirming the overall result, date of graduation and awarding institution. If such transcripts cannot be presented, or do not verify the information exactly as detailed in the application, any conditional offer of an award will be withdrawn. Supporting, non-returnable material must be forwarded to the Host Organisation for inspection before the award can commence. All transcripts must be appropriately stamped and signed to confirm that they are official documents of the institution.**  **Any additional Information relating to this degree can be included here:** (e.g. dissertation title, area of study, etc.)  **[Max 300 words]** |

**Other education**

|  |
| --- |
| **Please include any additional information relevant to your academic background** (e.g. training courses, please provide name, location and dates etc.).  **[Max 300 words]** |

**Research achievements**

|  |
| --- |
| **Please provide any additional information regarding your research achievements** (e.g. publications to date, research awards achieved, creation of data sets & databases, conference papers, patents, excavations, public broadcasts, stage performances, creative writing (such as novels, poetry), creative productions, exhibitions, etc.)  **[Max 200 words]** |

**Work experience**

|  |
| --- |
| **Please include details of any relevant work experience (including voluntary work) to date.** This should include employer names, job titles, nature of duties and responsibilities, as well as duration of employment.  **[Max 200 words]** |

**PERSONAL STATEMENT**

The personal statement provides an opportunity for the applicant to highlight additional information that has not been provided elsewhere in the application, for example:

|  |
| --- |
| * Why do you wish to pursue a higher degree by research? * Why have you proposed this research topic? * Why are you particularly suited for this research field? * Why have you chosen an enterprise partnership scheme research award? * Discuss any additional aspects which you feel will provide a better picture of your capablity, including personal skills, motivation, interests, overcoming adversity etc.   **[Max 400 words]** |

**PROPOSED RESEARCH**

|  |  |
| --- | --- |
| **Degree Type:** \* Please check with your institution and ensure you select the correct option. If you have already commenced the course for which you are now seeking funding, ensure you put the correct registration date. | |
| 12-month research master’s (does not include structured programme) | o |
| 24-month structured master’s (includes structured programme) | o |
| 36-month traditional doctoral degree (does not include structured programme) | o |
| 48-month structured doctoral degree (includes structured programme) | o |

|  |
| --- |
| **Name of Institution:**  **Department:**  **Registration Date:**  **Finish Date:** |

|  |  |
| --- | --- |
| **Will you be a new entrant to the degree for which you are seeking Council funding?** | |
| Yes | o |
| No | o |
| \* [If NO] If answering no, please outline (i) the source and duration of your funding to date if in receipt of any (including start/finish dates) or declare if self-funded, (ii) whether you have been full-time or part-time registered to date and (iii) outline the progress made to date and include completed tasks, chapters etc  **[Max 500 words]** | |
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| **Project title:** |

|  |
| --- |
| **Primary area:**  Please consult the [research categorisation document](http://research.ie/assets/uploads/2017/07/Research-Categorisation.pdf) available on the Irish Research Council website for further descriptions of primary area, discipline and other research area.  **Other research area:**  **Second categorisation – if interdisciplinary:**  If your proposed research is interdisciplinary please list second categorisation here (e.g. primary area, then discipline, then other research area if applicable)  **Keywords describing proposed research:**  <10 words |

|  |
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| **Please provide a lay abstract for your proposed research, which will be used to inform a non-expert audience:**  **[Max 250 words]** |

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| **Description of Topic:** Please provide details of your proposed research to include (a) aims, objectives and central research questions of the project and (b) how existing literature on the topic has been used to inform the proposal  **[Max 400 words]** |

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| **Methodology:** Please detail the research design and methodologies to be employed in carrying out your scholarship which should be described in sufficient detail to demonstrate your thorough understanding of the research topic:  **[Max 400 words]** |

|  |
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| **Research Schedule:** Please provide a schedule to include (a) milestones and deliverables for completion of the proposed research, (b) risks that might endanger reaching these deliverables and (c) the contingency plans to be put in place in order to mitigate these risks.  **[Max 500 words]** |

|  |
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| **Description of the relationship of the project to existing state of the art:** Suggest how the project will make a new contribution to knowledge. Do not provide bibliographical lists or footnotes here.  **[Max 400 words]** |

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| **Description of any specialist knowledge/data required to undertake the project:** (e.g. language competence, technical skills, use of specialist software, etc.) Describe plans for acquiring this knowledge/data if it is not already in place. Describe how data required for this project will be accessed.  **[Max 200 words]** |

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| **Please provide details of any proposed research trips of more than 4 weeks duration which you believe will be necessary.** Please note, all research trips over 4 weeks duration will require completion a request form submitted to the Council.  **[Max 200 words]** |

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| --- |
| **Please outline your reasons for choosing your research environment, specifically: (i) the proposed Higher Education Institution/Research Performing Organisation, (ii) the proposed academic supervisor/mentor and (iii) the proposed enterprise partner and enterprise mentor for the project**  **[Max 300 words]** |

|  |  |
| --- | --- |
| **\* Does your application feature an enterprise partner that is a public body?** | |
| Yes | o |
| No | o |
| **If answering yes, please outline how the public body has specific cultural or scientific infrastructure that is integral to the conduct and completion of the proposed project, i.e. without which the project could not be realised.**  **[Max 200 words]** | |

|  |
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| **Description of dissemination plans and potential impact.**  Please outline your plans for the dissemination and knowledge exchange of your research, including publications, conference attendance, poster presentations, reports and outreach activities. Details should also be provided as to how the impact of your research will be measured.  **[Max 250 words]** |

**Supplementary Material**

If you have supplementary information, e.g. GANTT chart, diagrams or a bibliography, which accompany your research proposal, please upload them here in PDF format. Supplementary material should only include essential information required for the interpretation and understanding of the proposed research. **Applications will be deemed ineligible and will not be considered for funding if they include additional information about the research proposal or applicant.** Please do not disclose your gender in uploaded PDFs, e.g. use initials instead of first names if you have a publication listed in the bibliography.

|  |  |
| --- | --- |
| **Have you previously submitted all or part of a proposal to an Irish Research Council Scheme and been unsuccessful?** | |
| Yes | o |
| No | o |
| **\* [If YES] Description of modifications made to the proposal if the proposal has been previously submitted, but was unsuccessful under an Irish Research Council scheme**  **[Max 200 words)** | |

**Career Training and Development Plan**

|  |
| --- |
| **The Career Training and Development Plan should outline the following:**   * How will you go about acquiring the expert knowledge and transferable skills necessary for your professional development, e.g. technical skills, communication skills, analytical skills? * What are your career goals and how would this scholarship help you to achieve them? * How will the postgraduate degree assist you in achieving your goals? * How would this scholarship enable you to gain skills relevant to employment outside the traditional academic sector? * Detail how this opportunity may enhance your employability. * How can the scholarship transform your existing skills in those identified as being required to pursue the chosen career? * If you intend to collaborate with international research groups, you can include this information here and how it may impact your development.   **[Max 400 words]** |

**Data management plan**

|  |
| --- |
| Please provide details of the following:   * What standards will be applied? * How will data be exploited and/or shared/made accessible for verification and reuse? If data cannot be made available, why? * How will data be curated and preserved? * If applicable, how do you plan to make the research data FAIR (findable, accessible, interoperable and reusable). Applicants should be cognisant of the General Data Protection Regulations (GDPR) and any other national guidelines that may be applicable in your jurisdiction. Funded proposals should meet the required standards in this regard.   **[Max 500 words]**  \*Please provide details of how data will be managed for duration of the project and after the project has been completed. |

**ETHICAL AND GENDER STATEMENTS**

**Ethical Statement**

|  |  |
| --- | --- |
| **Does your research involve any of the following ethical issues of special relevance?** | |
| Informed consent | o |
| Human embryonic stem cells | o |
| Privacy and data protection | o |
| Use of human biological samples and data | o |
| Research on animals | o |
| Research in developing countries | o |
| Dual use (possible military/terrorist application) | o |
| None of the above | o |
| **Does the research proposal outlined in this submission require approval by the relevant University/Institutional Ethics committee?** |  |
| Yes | o |
| No | o |

|  |  |
| --- | --- |
| **Please provide a statement detailing the careful consideration you have given to the ethical implications of the proposed research (where ethical issues may arise) and how you plan to address these over the course of your scholarship.**  **[Max 500 words]** |  |

**Sex/Gender Dimension**

Please read carefully the section on ‘Sex/Gender Dimension’ in the Guide for Applicants for help in answering this question.

|  |  |
| --- | --- |
| **Does your proposed research programme involve any of the following?**   1. Humans as the research focus 2. Animals as the research focus 3. Human samples and/or data 4. Humans involved as consumers, users, patients, or in trials 5. Research on animals, animal samples and/or data 6. Research outputs with implications for end users or consumers | |
| Yes | o |
| No | o |
|  |  |

|  |  |
| --- | --- |
| |  | | --- | | **Please provide a statement detailing whether there is a potential sex/gender dimension to be considered in carrying out your research. If your research involves any of the above, you are asked to reference the points mentioned in the ‘Checklist for sex/gender in research content’. Or please explain why there is no potential biological sex and/or gender dimension to be considered in your proposed research.**  **[Max 200 words]** |   **Maximum 300 words** |

**APPLICANT DECLARATION**

|  |  |
| --- | --- |
| **I hereby declare that I have read and accept the applicant requirements as set out in the 2024 Call Document, Terms and Conditions and Guide for Applicants on the Irish Research Council**[**WEBSITE**](https://research.ie/funding/eps-postgrad/)**:** | |
|  | |
| I agree | o |
|  | |
|  |  |
| **I confirm that the information supplied in this application is correct and recognise that should it become apparent that any of the information provided is inaccurate or unverifiable with appropriate documentation, it will result in the application automatically being deemed ineligible.**  \*NOTE: Should it become apparent that any of the information provided in the application is inaccurate or is not verifiable with appropriate documentation, it will result in the application automatically being deemed ineligible.  I agree o  **I hereby declare that this application is my own work and understand that it will be subject to plagiarism checks. Random sampling will be carried out during the assessment period for evidence of plagiarism. Applicants who have been found to plagiarise will be prohibited from applying for Council funding in the future. Proven instances of plagiarism will be brought to the attention of the research office.**  I agree  **I recognise that financial support from the enterprise is a necessary condition for the continuation of this scholarship. I accept that should the enterprise partner default in their payments, that the award will be terminated.**  I agree  **Is there any potential conflict of interest between the applicant, enterprise/employment partner, enterprise/employment mentor or supervisor?** A conflict of interest arises when an individual holds a direct or indirect personal interest which, in the opinion of a reasonably-informed and well-advised person, is sufficient to call into question the independence, impartiality and objectivity that the individual is obliged to exercise in the performance of his/her duties. Conflicts of interest may be financial, non-financial or both. For example, if you academic supervisor is the founder of the Enterprise Partner. **YES/NO**  **If yes, please outline the nature of the potential conflict of interest and explain how this will be managed.** \*Disclose any prior relationship (e.g. consultancy role, founder) that may exist. [200 words] | o  o |