This Word document is provided solely for information purposes; please note some differences between this and the final version of the online form may occur. All mentors must complete their form through the [online system](https://irishresearch.smartsimple.ie/s_Login.jsp) by the relevant deadline. Please see the Call Document and mentor’s guide to the online system on the Irish Research Council’s website for further information prior to submitting your form online. All sections must be completed in full:

|  |  |
| --- | --- |
| Form in Irish: | |
| Yes | 🞏 |
| No | 🞏 |

There is an option on the system at this point to upload an English translation should you wish to do so. Should you submit a reference form in Irish without submitting your own English translation, the Irish Research Council will arrange for a translation of the form. The system will only accept documents in PDF format.

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| **Mentor Details** |

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| --- |
| Position or job title: |

|  |
| --- |
| Name of head of school, department or principal investigator if applicable: |

|  |
| --- |
| Work address: |

|  |
| --- |
| **Mentor Experience** |

|  |
| --- |
| How many research master’s students have successfully completed their degrees under your supervision? |

|  |
| --- |
| How many doctoral students have successfully completed their degrees under your supervision? |

|  |
| --- |
| How many postdoctoral fellows have you mentored? |

|  |  |
| --- | --- |
| How many researchers do you currently supervise or mentor? | |
| Senior research fellows | 🞏 |
| Postdoctoral researchers | 🞏 |
| Postgraduate students | 🞏 |
| Other | 🞏 |

*If an eligible career break has been taken in the last five years, mentors may refer to their top research outputs outside of the last 5 years for a period equivalent to the duration of the eligible career break that has been taken. Eligible career breaks include maternity leave, paternity leave, adoptive leave, parental leave, parent’s leave, extended sick leave and carer’s leave.*

|  |  |
| --- | --- |
| I have taken an eligible career break in the last five years such that the top research outputs I am referring to in the question below are taken from the the last 5-year period, plus any additional time allowed as outlined in the guideline above: | |
| Yes | 🞏 |
| No | 🞏 |

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| --- |
| Please list your top research outputs over the last five years\*, e.g. publications to date, research awards achieved, creation of data sets and databases, conference papers, patents, excavations, public broadcasts, stage performances, creative writing, creative productions, exhibitions etc., and describe the impact of this work on your field of research:  \*If an eligible career break has been taken in the last 5 years, supervisors/mentors may refer to research outputs in the last 5 years period, plus any additional time allowed as outlined in the guideline above.  *Max 500 words* |

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| --- |
| **RecomMendation** |

|  |  |
| --- | --- |
| I know the applicant: | |
| Very well | 🞏 |
| Well | 🞏 |
| Slightly | 🞏 |

|  |  |
| --- | --- |
| I was the applicant’s: | |
| Adviser | 🞏 |
| Lecturer | 🞏 |
| Tutor | 🞏 |
| Other | 🞏 |
| If other, please provide further details:  From: dd/mm/yyyy to :dd/mm/yyyy |  |

|  |  |
| --- | --- |
| How does this applicant compare to other researchers, at the same academic or professional level, that you have interacted with over the past five years? | |
| Poor | 🞏 |
| Well | 🞏 |
| Very well | 🞏 |
| Excellent | 🞏 |
| Exceptional | 🞏 |

|  |
| --- |
| Please provide your observations on the characteristics and achievements of the applicant and comment on their suitability for a career in research. Please include an assessment of the applicant’s suitability for the proposed research and details as to why you decided to work with this particular applicant:  *Max 500 words* |

The Irish Research Council maintains ‘gender-blinding’ of applications for evaluation purposes to mitigate any gender bias in the assessment of excellence. As such, our assessors review applications that are anonymous and free from pronouns or other words which would identify the applicant’s gender. In order to comply with these guidelines, we ask that you use ‘the applicant’, ‘s/he/they’ and ‘his/her/their’ when providing your observations rather than the person’s name or pronouns which would identify their gender.

|  |
| --- |
| **Academic Host Environment** |

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| Please provide details about the academic host environment including (a) the training and career development opportunities that will be provided to the applicant (b) confirmation that the necessary resources, e.g. books, equipment, are available to progress the research and (c) confirmation that the applicant will receive assistance to help them integrate into their new environment:  *Max 500 words* |

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| **Mentor Declaration** |

Please note that while a supervisor or mentor at an Irish host institution is permitted to support more than one award holder under each programme, this should not be used as a means for supervisors or mentors to form research teams. Each application must be in support of an individual and original project, written by the applicant and distinctively different to other applications which may be received under the same supervisor or mentor.

|  |  |
| --- | --- |
| Are you supporting more than one application to the Government of Ireland Postdoctoral Fellowship? | |
| Yes | 🞏 |
| No | 🞏 |

|  |
| --- |
| If you have answered ‘yes’ above, please outline how the projects are individual and original and distinctively different to other applications supported by you.  Please note that the Irish Research Council reserves the right to request additional detail from the mentor/supervisor outlining how these new awards (if applications are successful) will be integrated into the supervisor/mentor’s current activities, as well as the planned time management of each individual’s research programme and career development plan.  **250 words** |

|  |  |
| --- | --- |
| Do you agree to mentor and host the applicant should they be successful in the current funding competition? | |
| Yes | 🞏 |
| No | 🞏 |

|  |  |
| --- | --- |
| I hereby declare that I have read and accept the mentor requirements for this programme as set out in the 2025 Call Document and Terms and Conditions on the [Irish Research Council website](http://www.research.ie): | |
| I agree | 🞏 |

|  |  |
| --- | --- |
| Does the research proposal outlined in this application require approval by the relevant institutional Ethics Committee? | |
| Yes | 🞏 |
| No | 🞏 |

|  |  |
| --- | --- |
| I confirm that I have used ‘the applicant’, ‘s/he/they’ and ‘his/her/their’ when providing my observations rather than the person’s name or pronouns which would identify their gender: | |
| I agree | 🞏 |

|  |  |
| --- | --- |
| I confirm that the application is an individual and original project, written by the applicant, and distinctively different from other applications endorsed by me as the mentor, or other application(s) funded to me (and/or my Team) by another funding source. | |
| I agree | 🞏 |

|  |  |
| --- | --- |
| I confirm that the information supplied in this mentor form is correct and recognise that should it become apparent that any of the information provided is inaccurate or unverifiable with appropriate documentation, it will result in the application automatically being deemed ineligible: | |
| I agree | 🞏 |